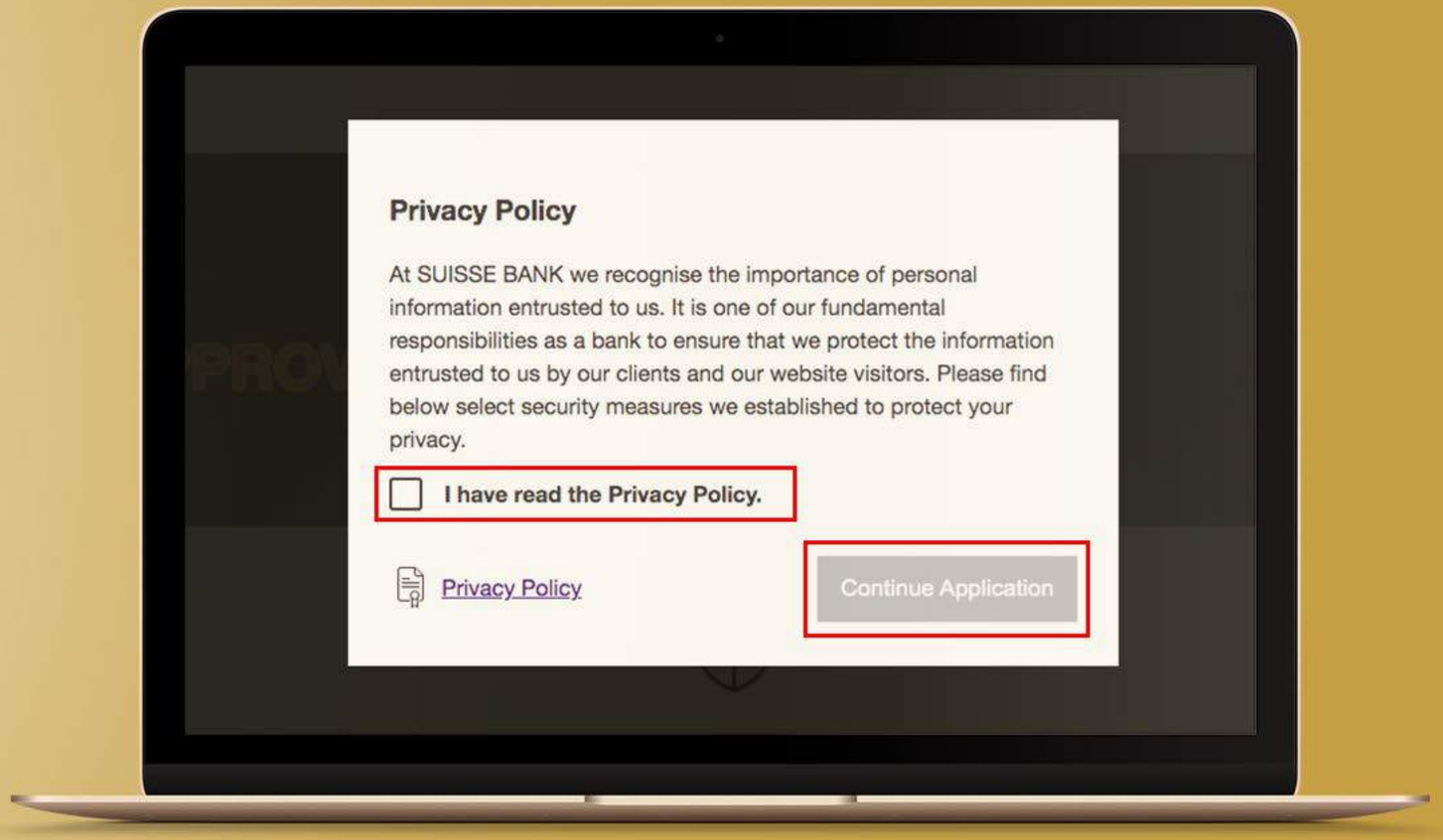
GET A CHANCE TO BECOME AN APPROVED CLIENT OF SUISSE BANK

VISIT THE WEBSITE

onboarding.suissebank.com

STEP NO. 2

Read the privacy policy and continue the application.

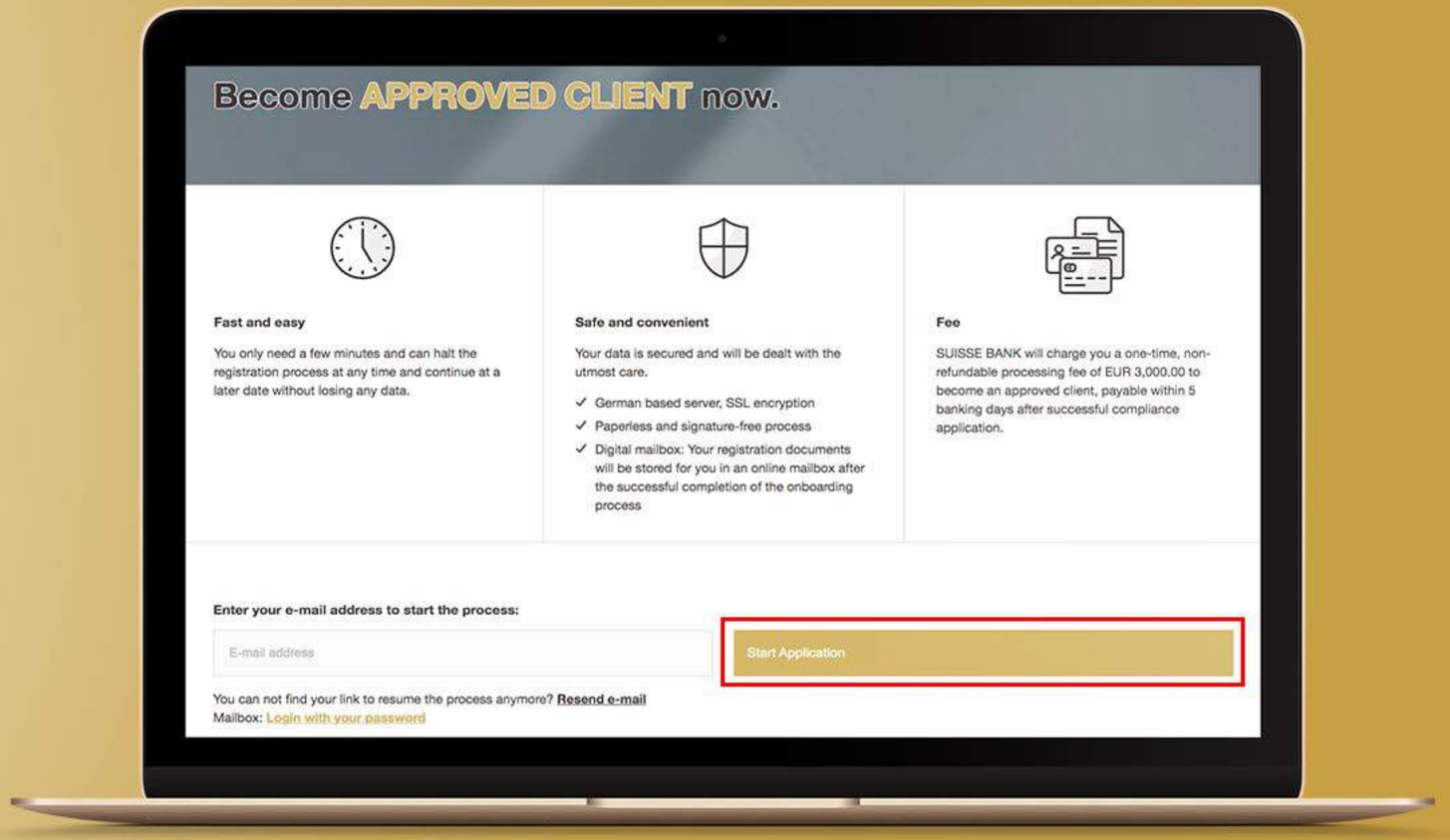


STEP NO. 3

Read all the safety measures.

STEP NO. 4

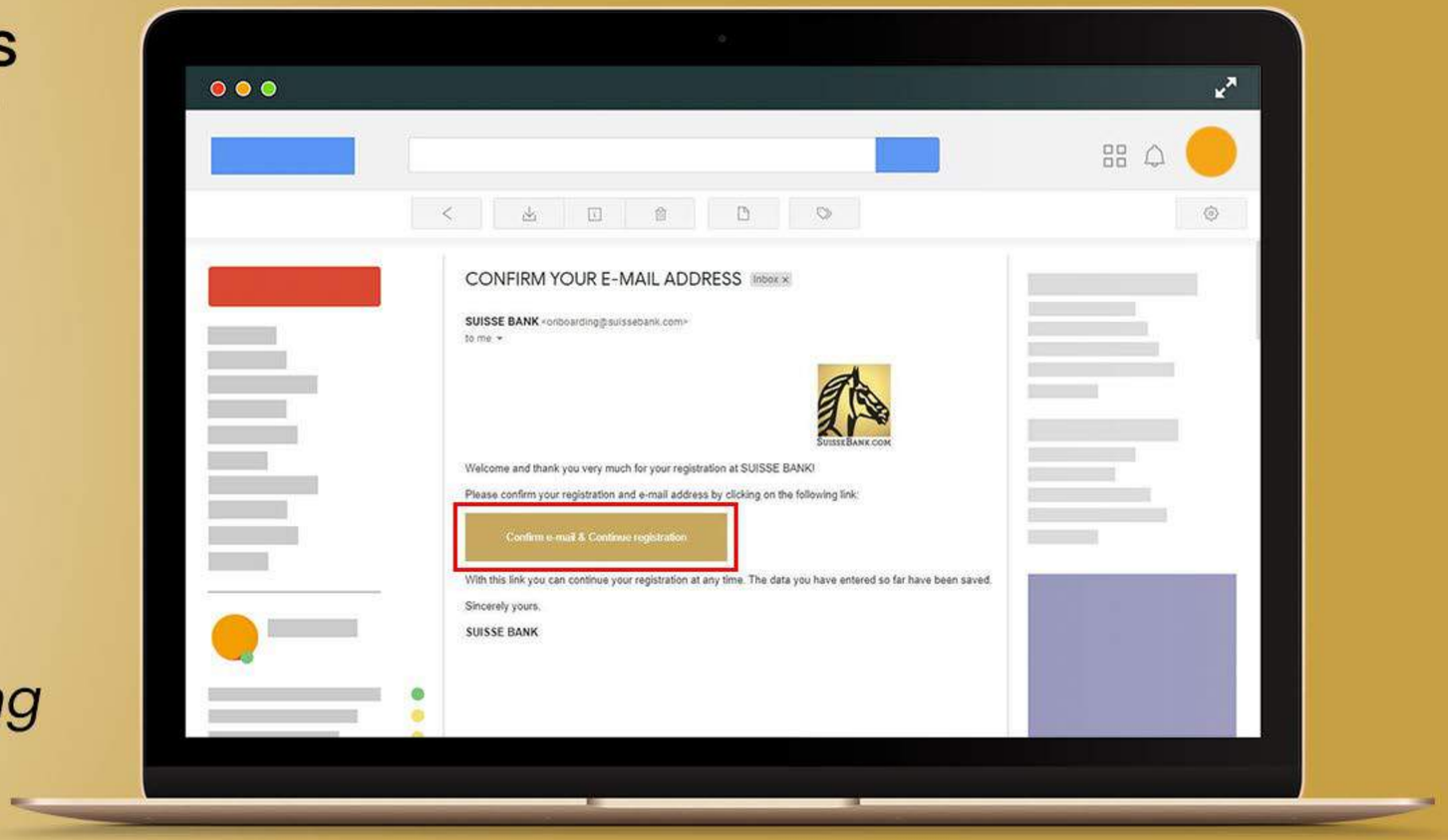
Enter your email address and go to your mailbox to confirm the email and continue with the registration process.



STEP NO. 5

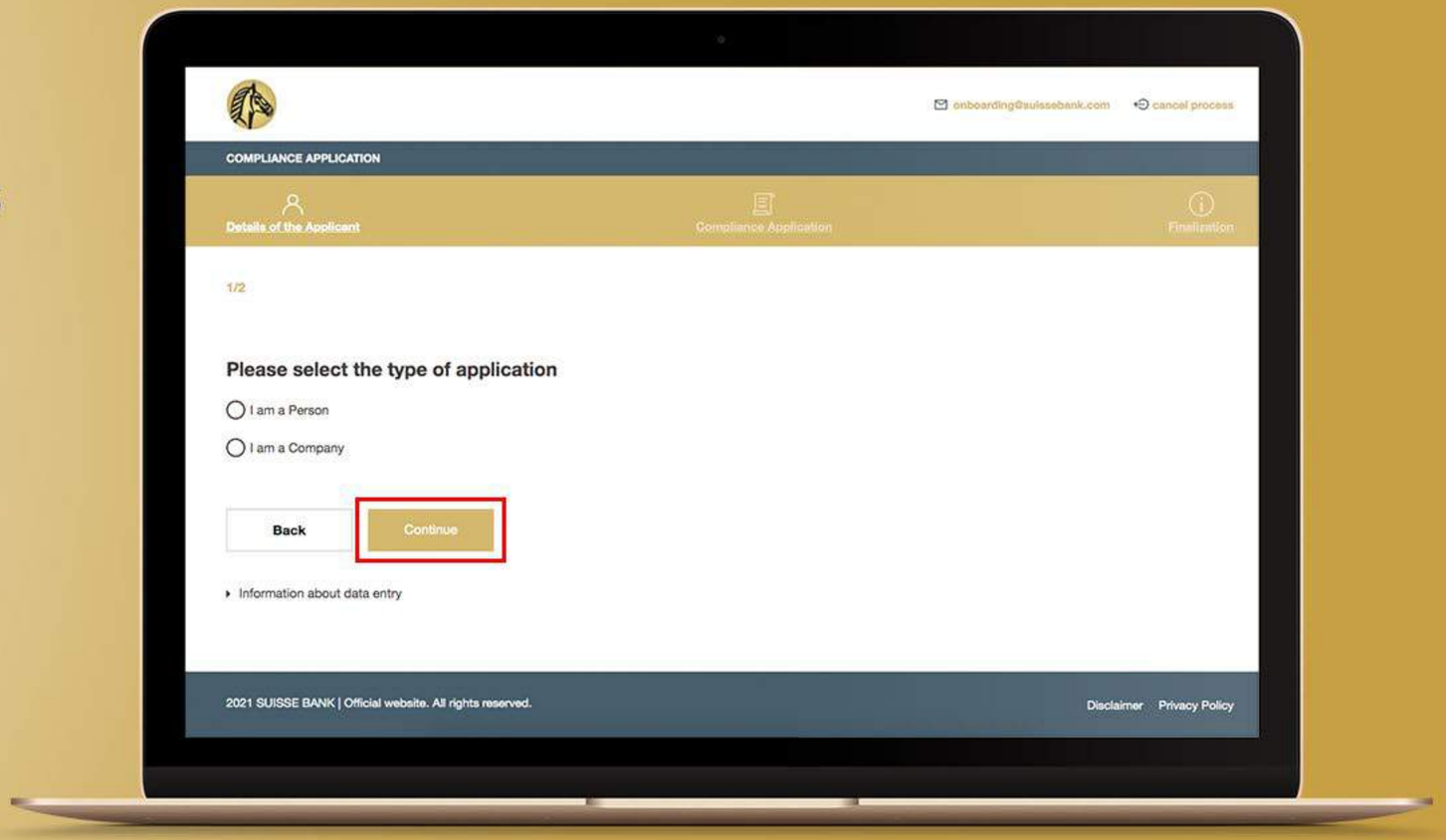
Click on “Confirm and Continue registration” This will lead you to the further procedure.

In case for some reason your process gets interrupted at any stage, you must return to your mailbox to the same e-mail and click on “Confirm and Continue registration” again, which will bring you to the last step you had left. You can resume from there.



STEP NO. 6

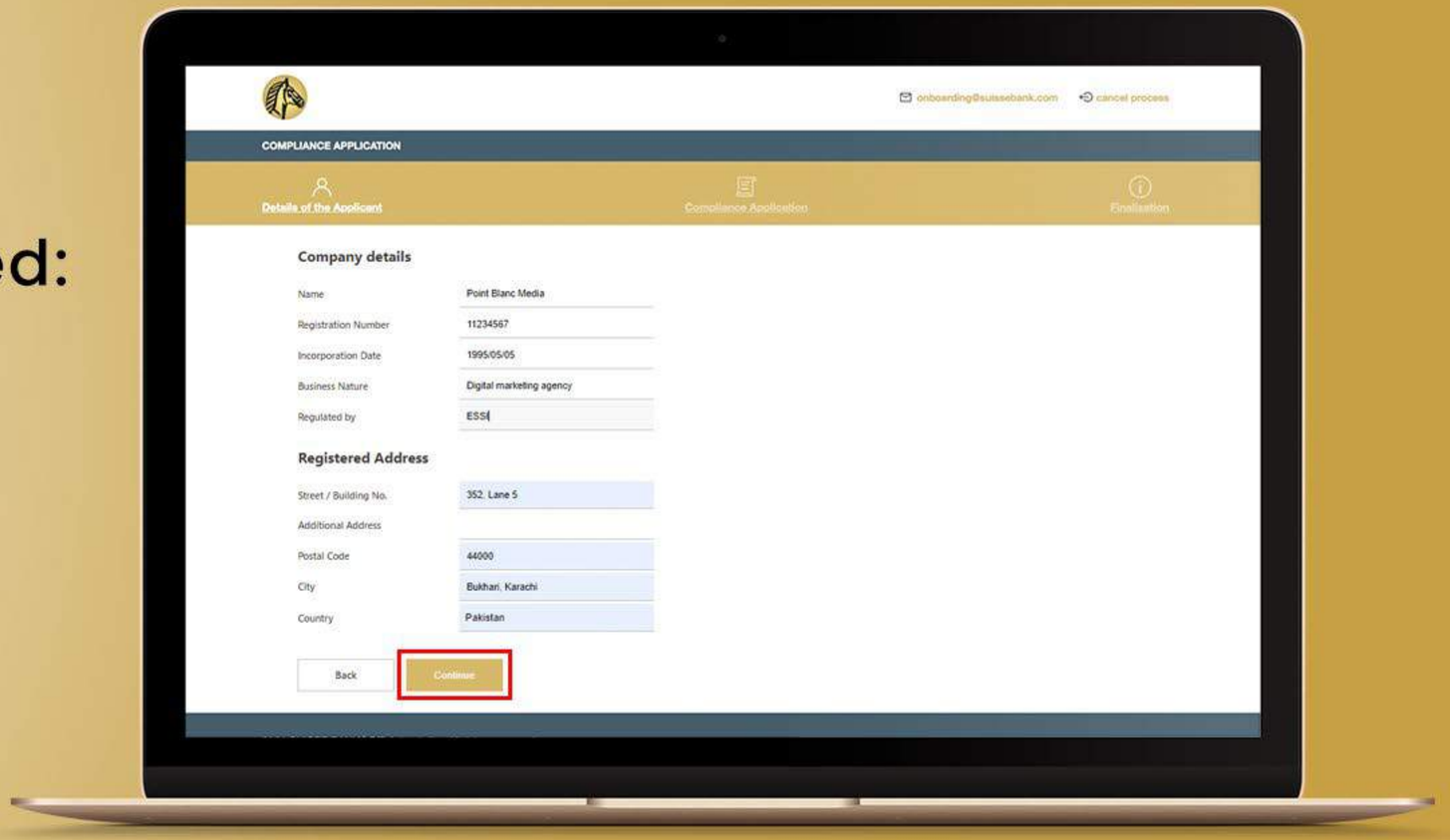
Provide information and click on one of the options below. Confirm your identity as a company or an individual and press “Continue”.



STEP NO. 7

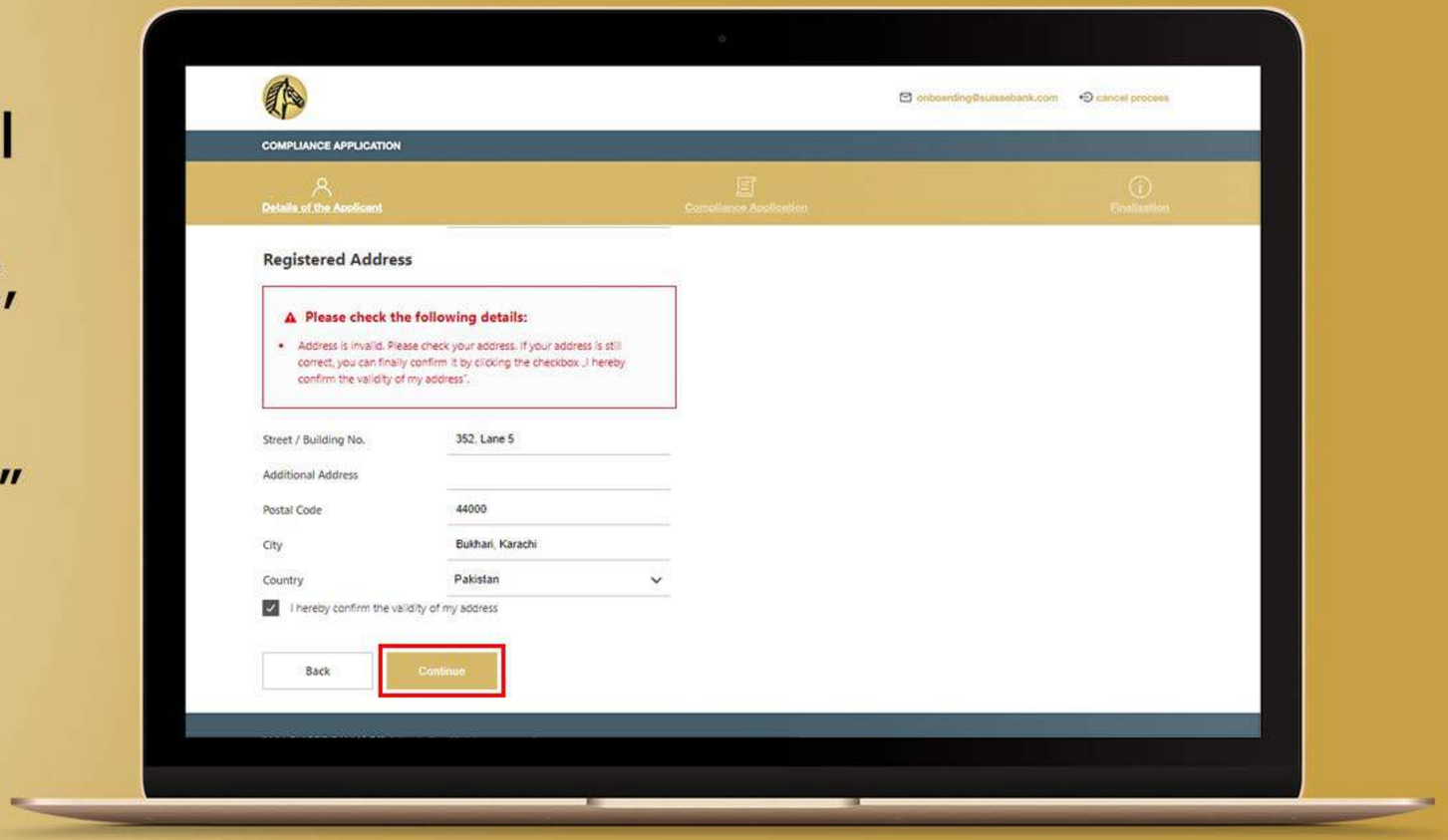
If the applicant is a company, the following information will be required:

(if the applicant is a Person go to Step #19)



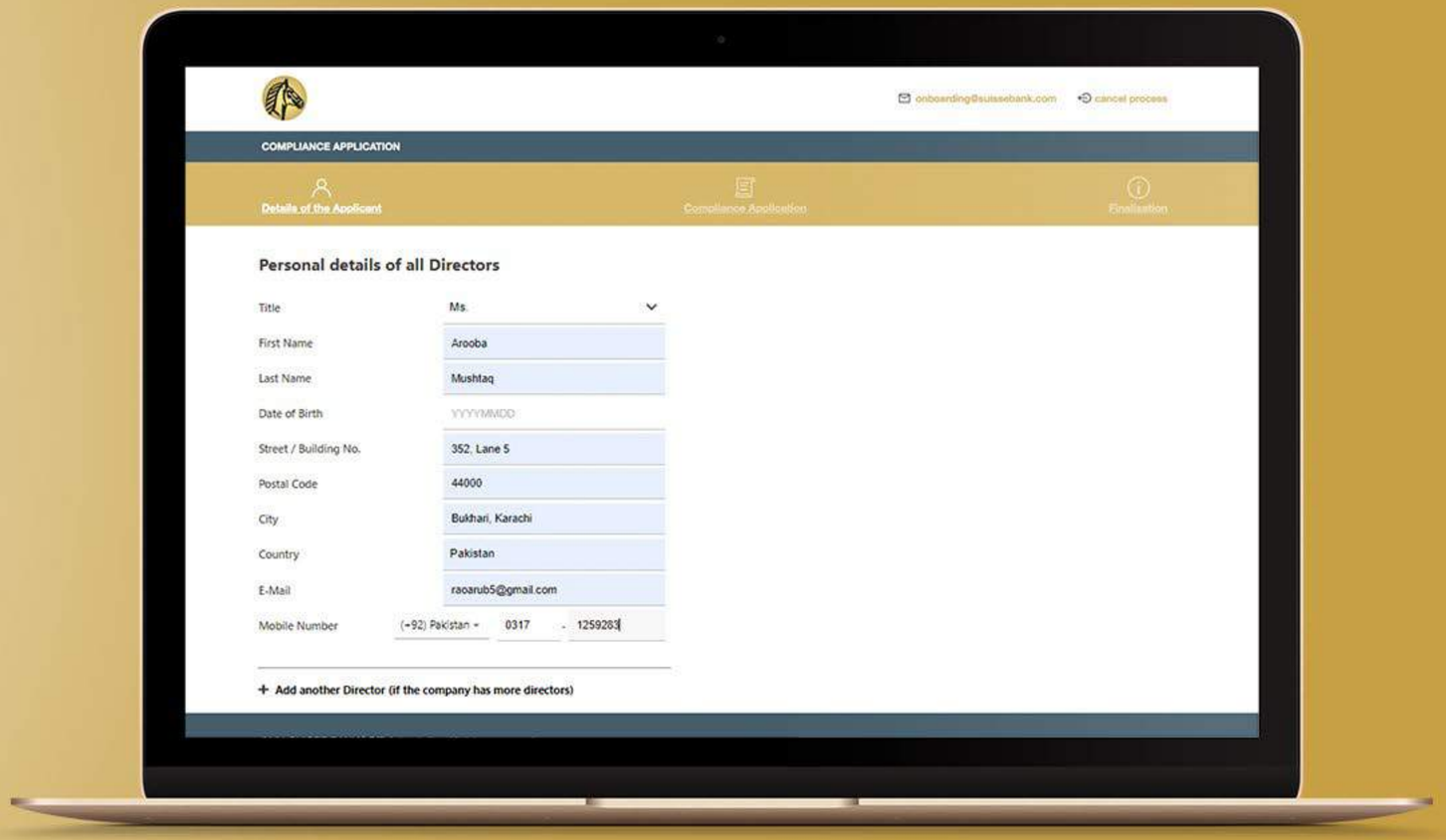
STEP NO. 8

Sometimes the system will ask you to recheck your address. If it is still correct, you will tick the white box saying “I hereby confirm the validity of my address” and click on “Continue”.



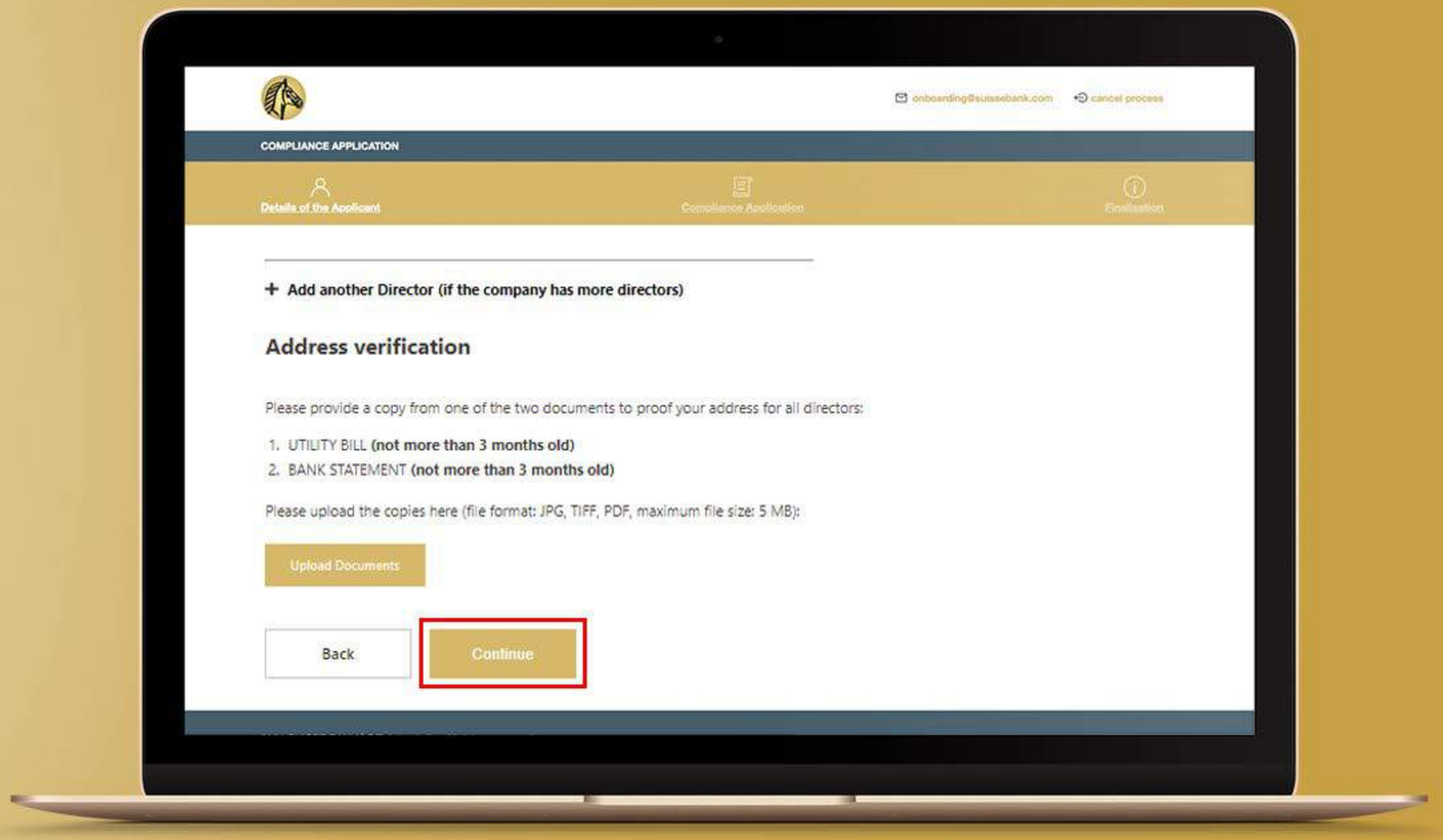
STEP NO. 9

Provide the personal details of all directors.



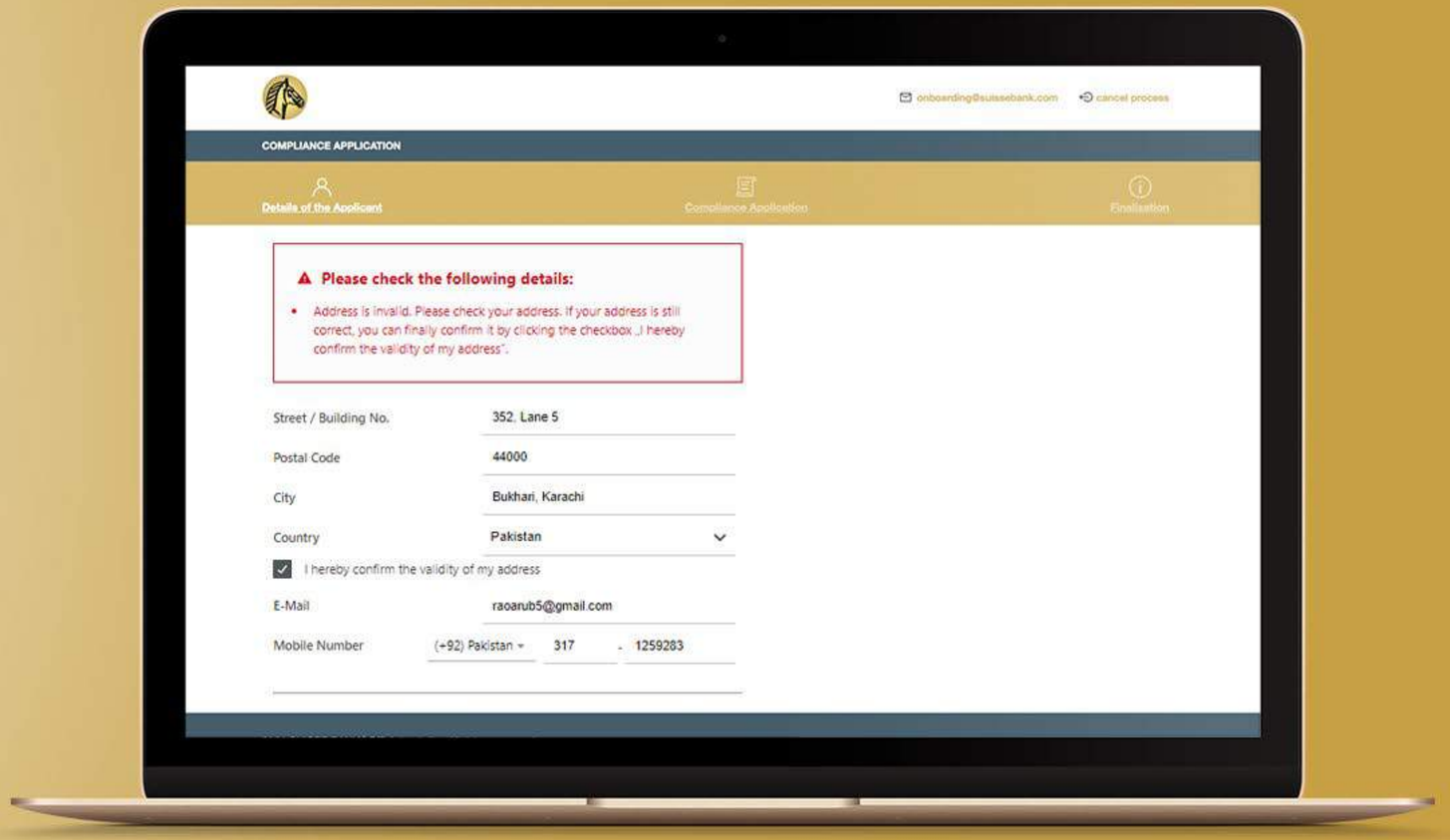
STEP NO. 10

Upload all the required documents and press on “Continue”.



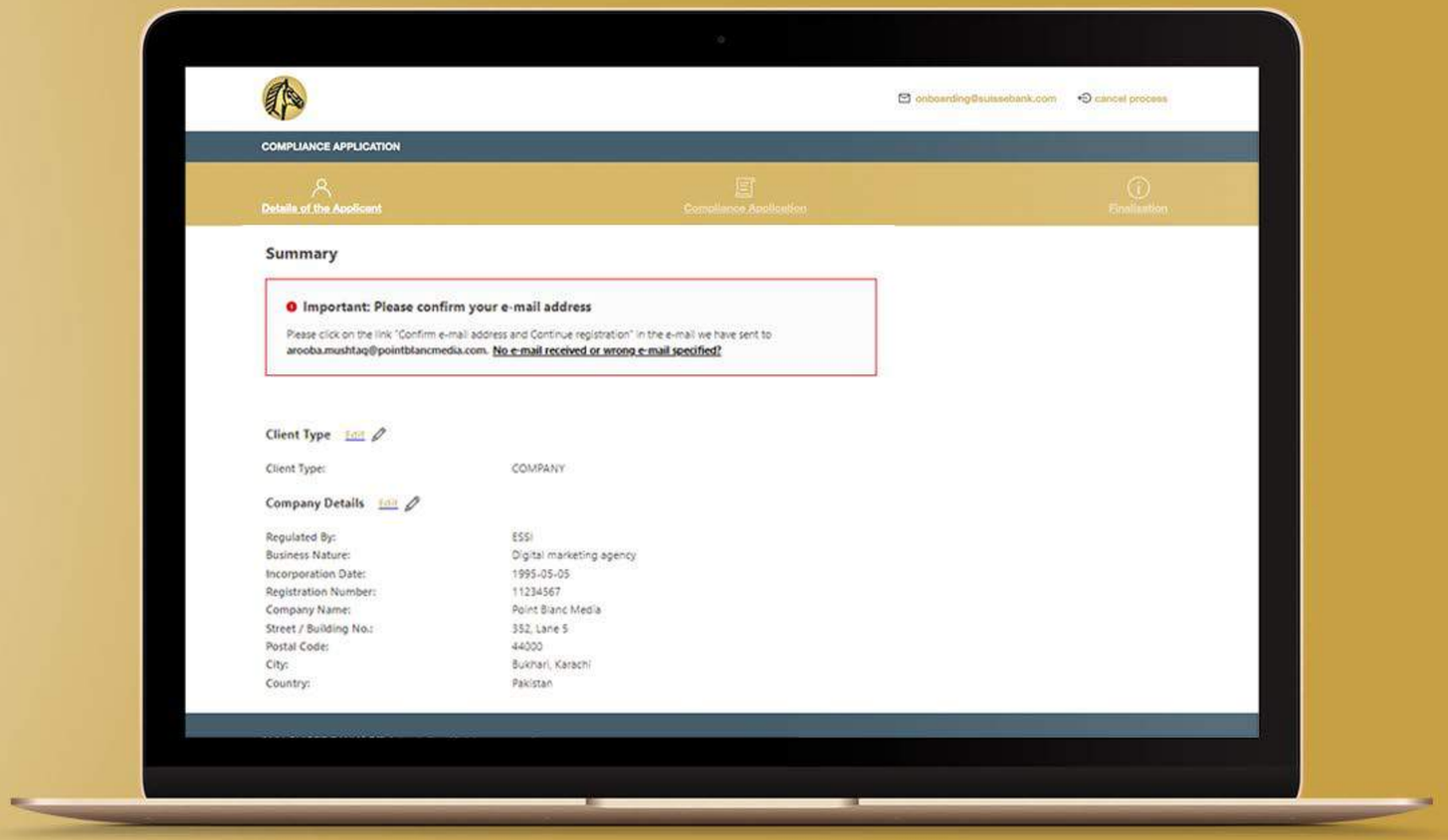
STEP NO. 11

After providing the necessary documents, the system will ask you to confirm your address. If it is valid, press the checkbox “I hereby confirm the validity of my address”.



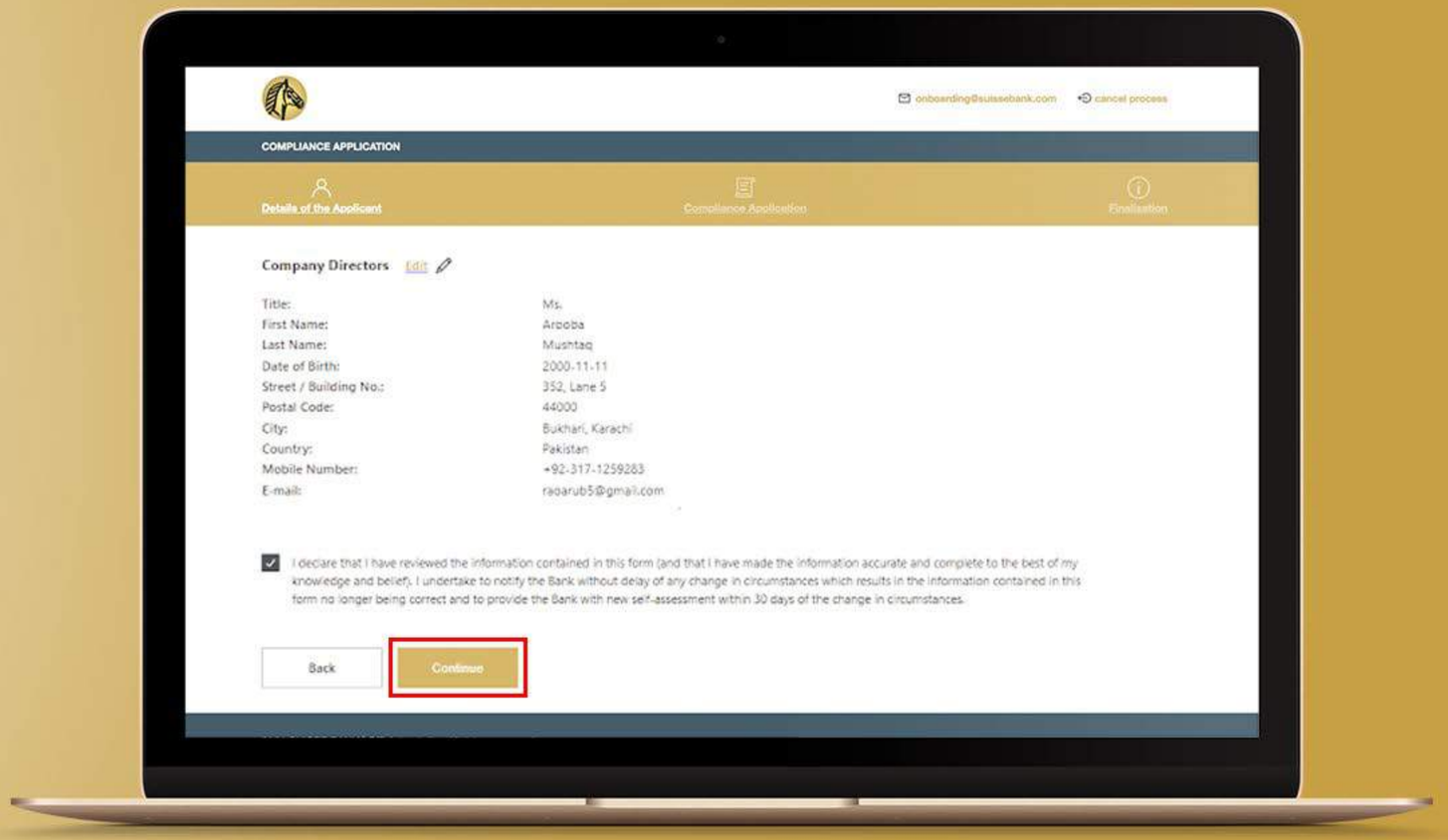
STEP NO. 12

The system will then show you the summary of all the information you entered. After reviewing all the information, tick the white box to declare and press “Continue”.



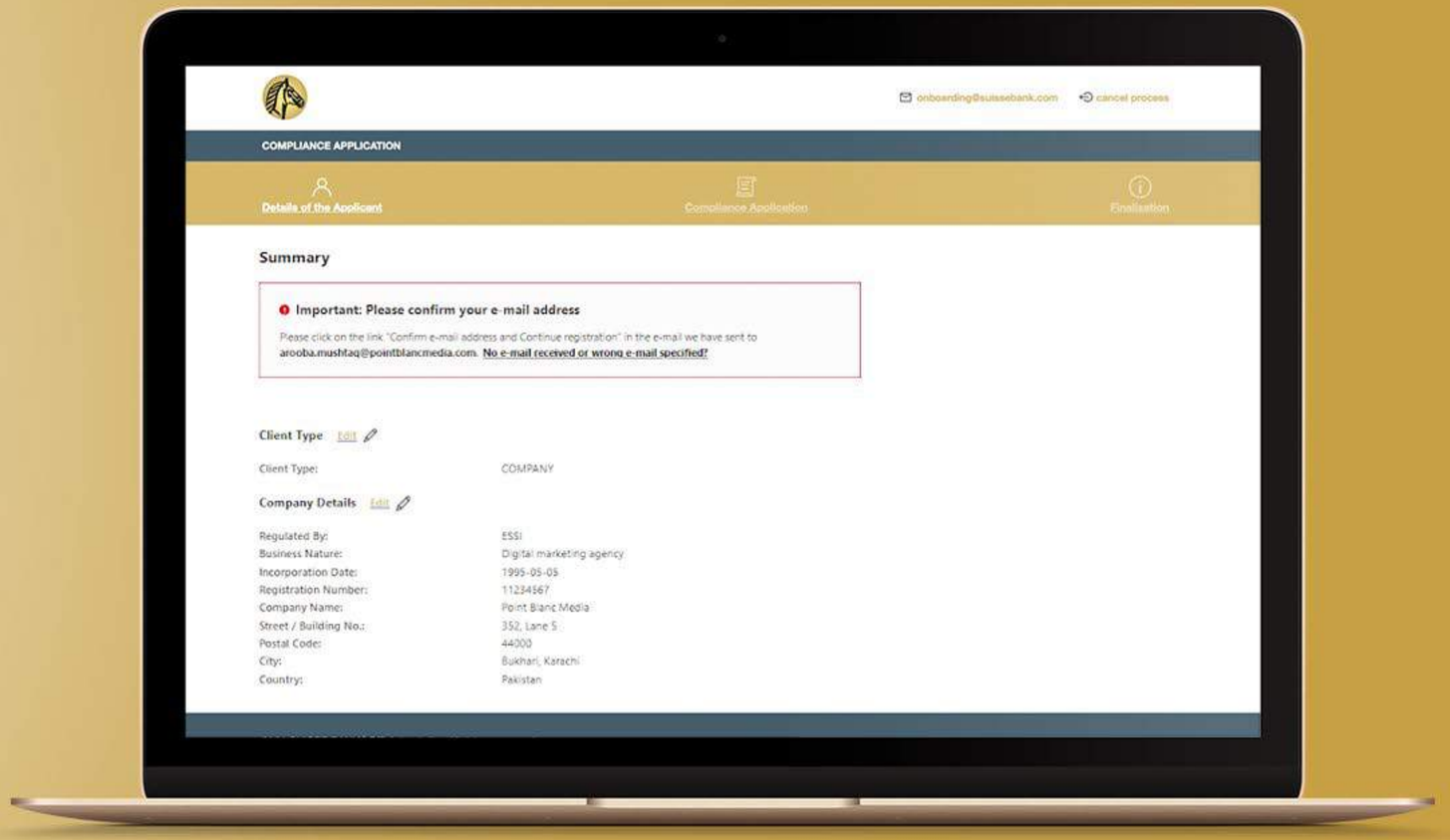
STEP NO. 13

After reviewing the information, press the checkbox and click on “Continue”.



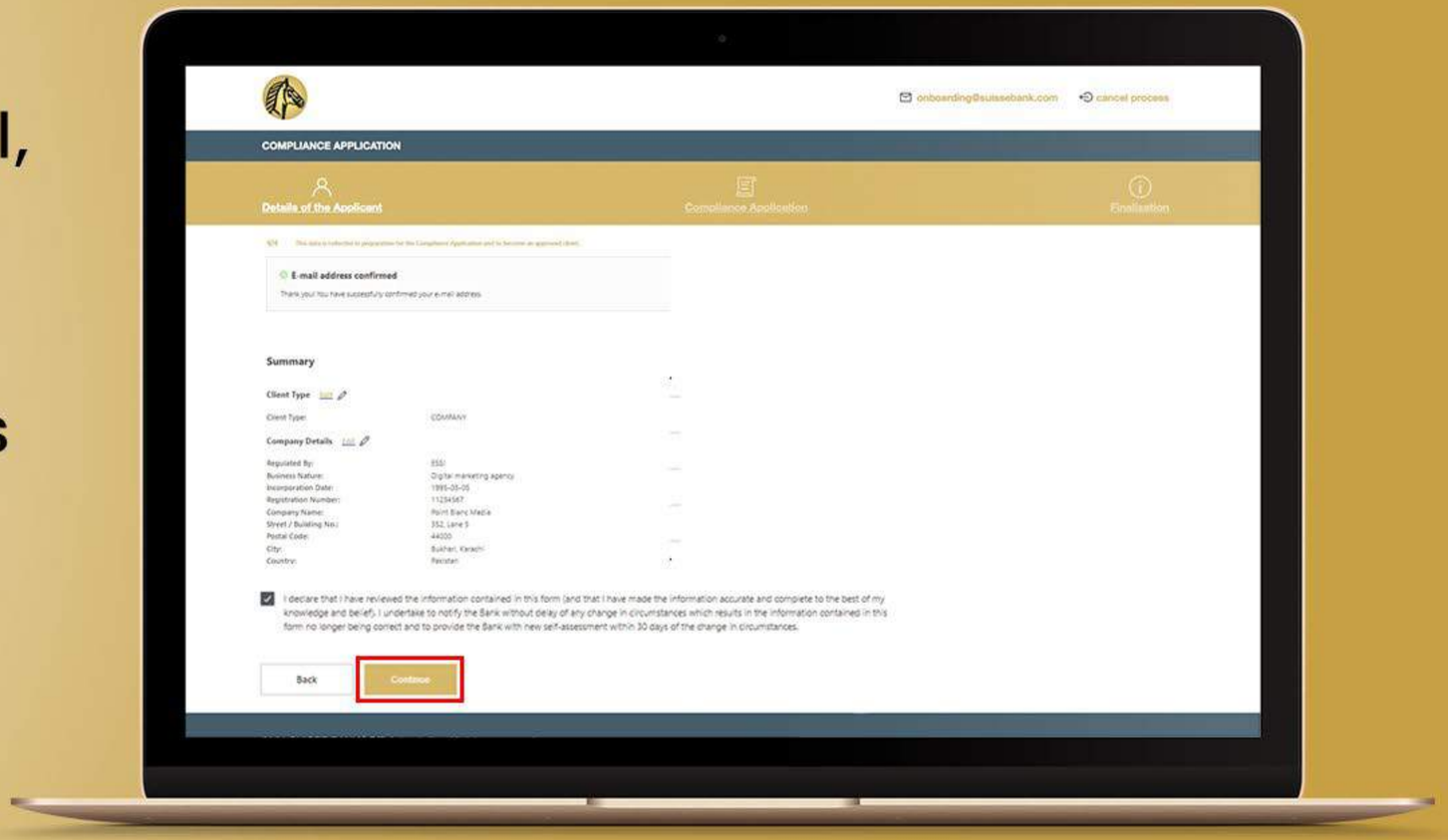
STEP NO. 14

After providing the necessary documents, the system will ask you to confirm your email address on your mailbox. Go to your mailbox.



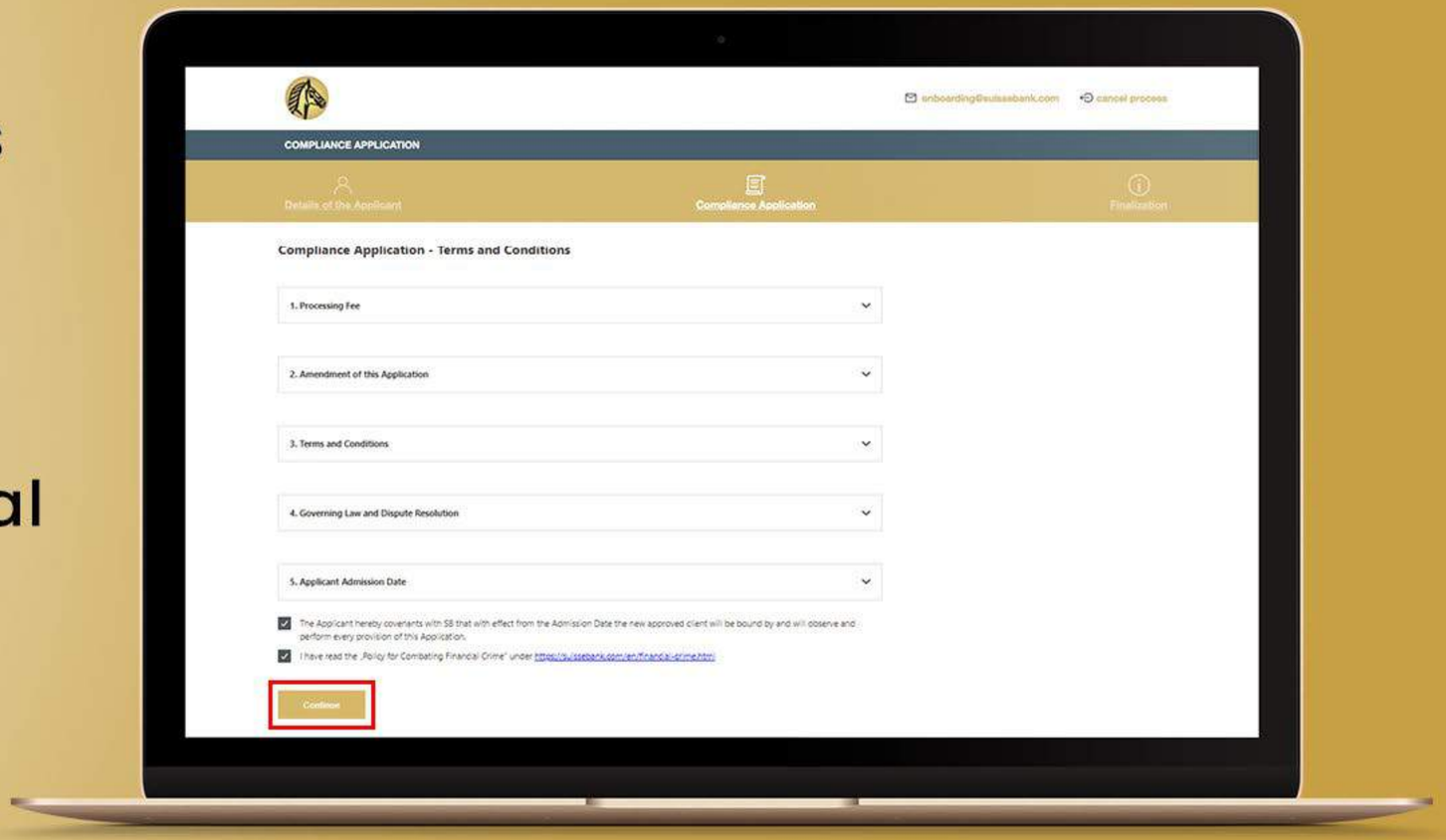
STEP NO. 15

When you receive the mail, click on “Confirm email & Continue registration”. The system will take you to the onboarding process and show “email address confirmed”. Declare and press on “Continue”.



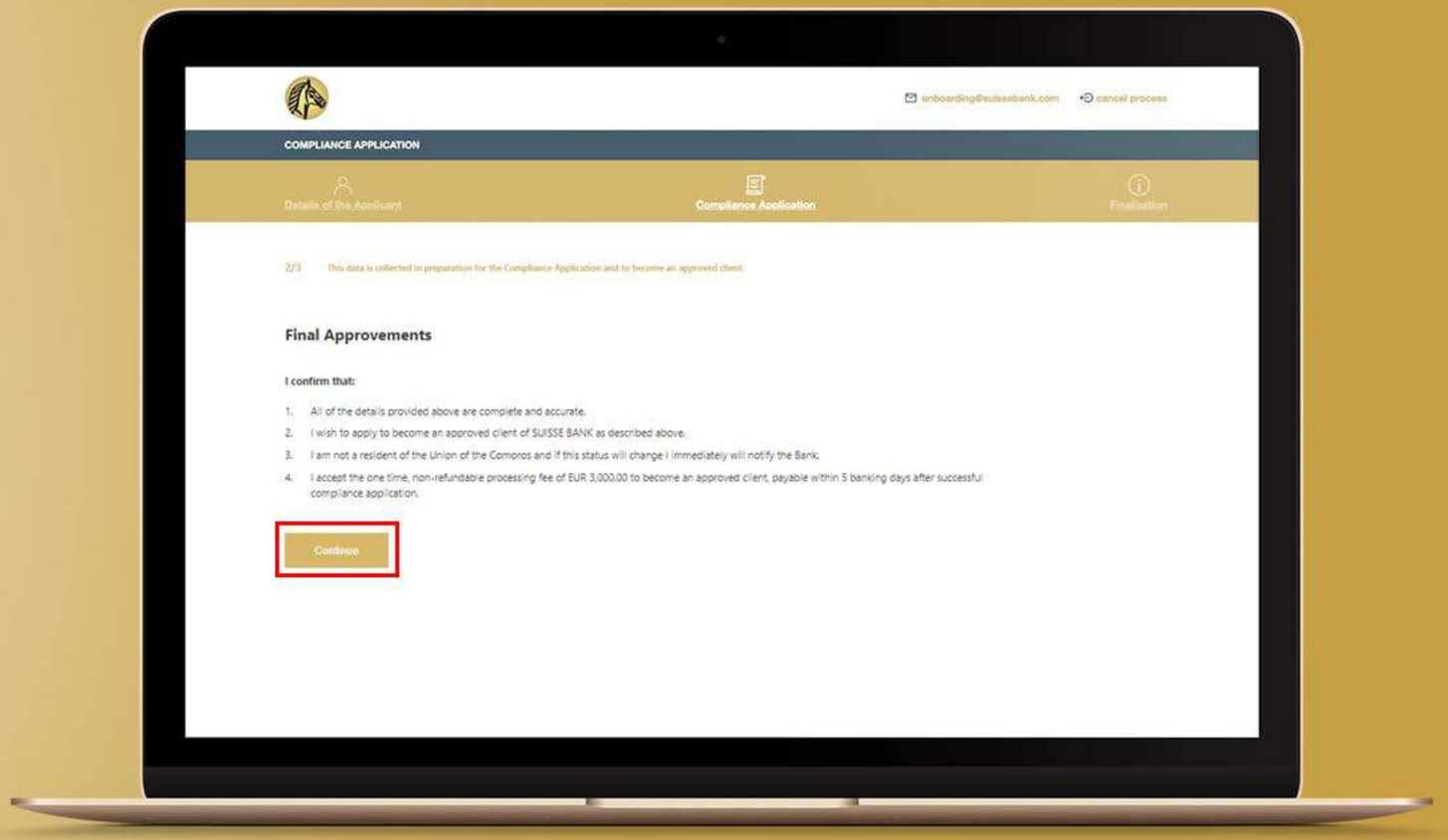
STEP NO. 16

After reading all the terms & conditions, tick the box and press the link to read the policy for combating financial crime. Press ‘continue’ to reach the final approval.



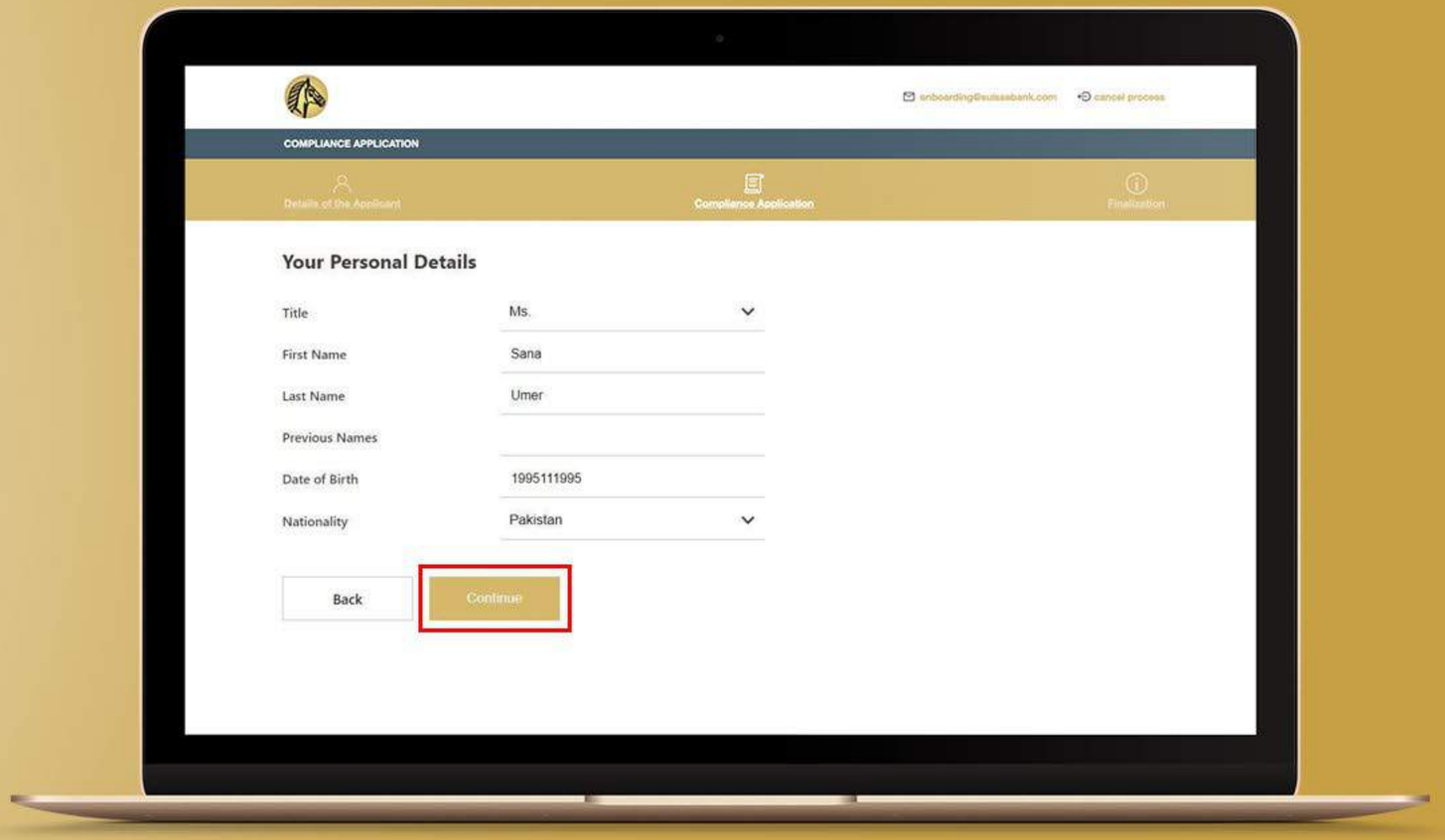
STEP NO. 17

Confirm the Final Approvements and click on “Continue” to proceed.



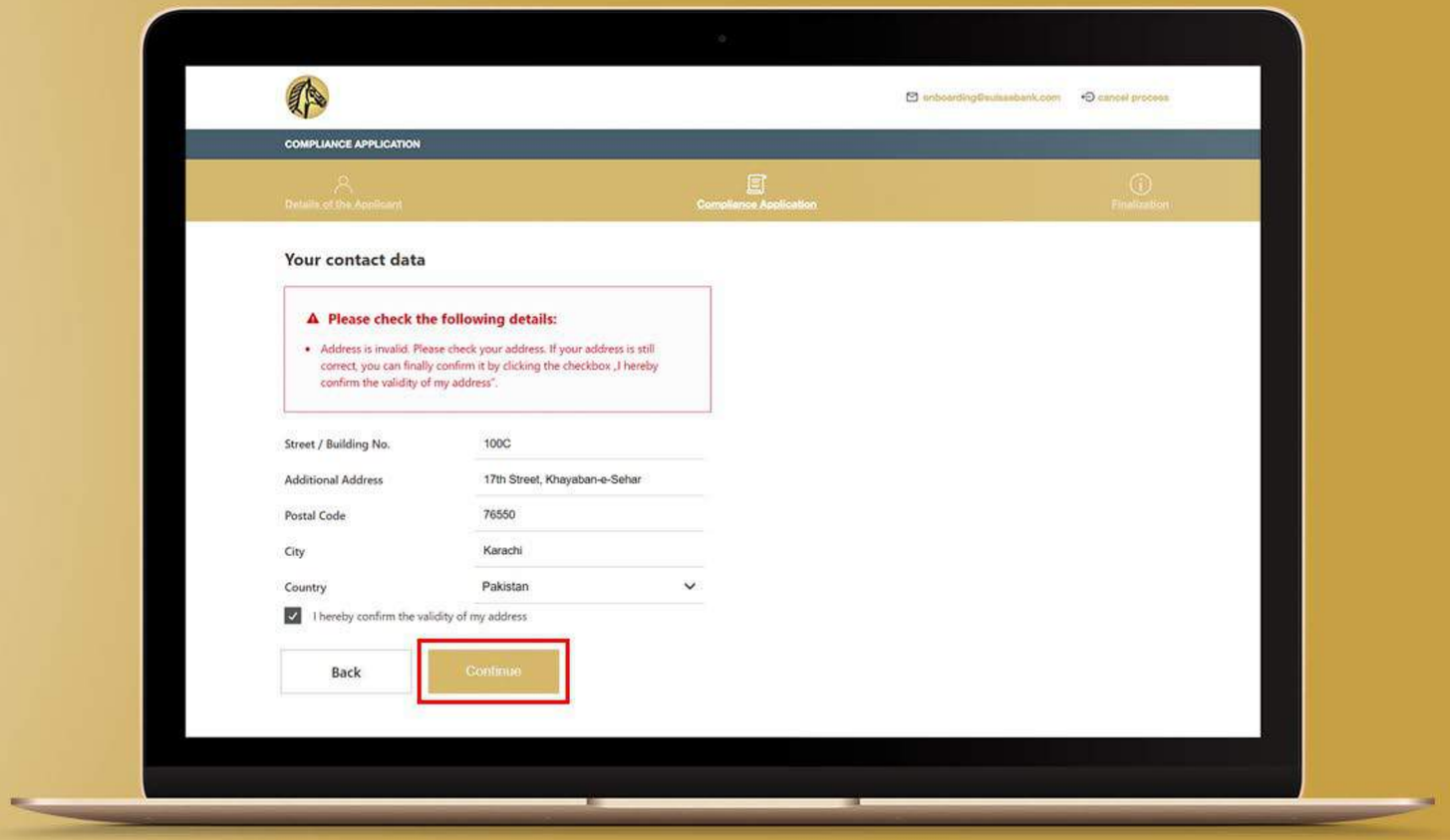
STEP NO. 18

Insert all the required information: If the applicant is a person, the following information will be required:



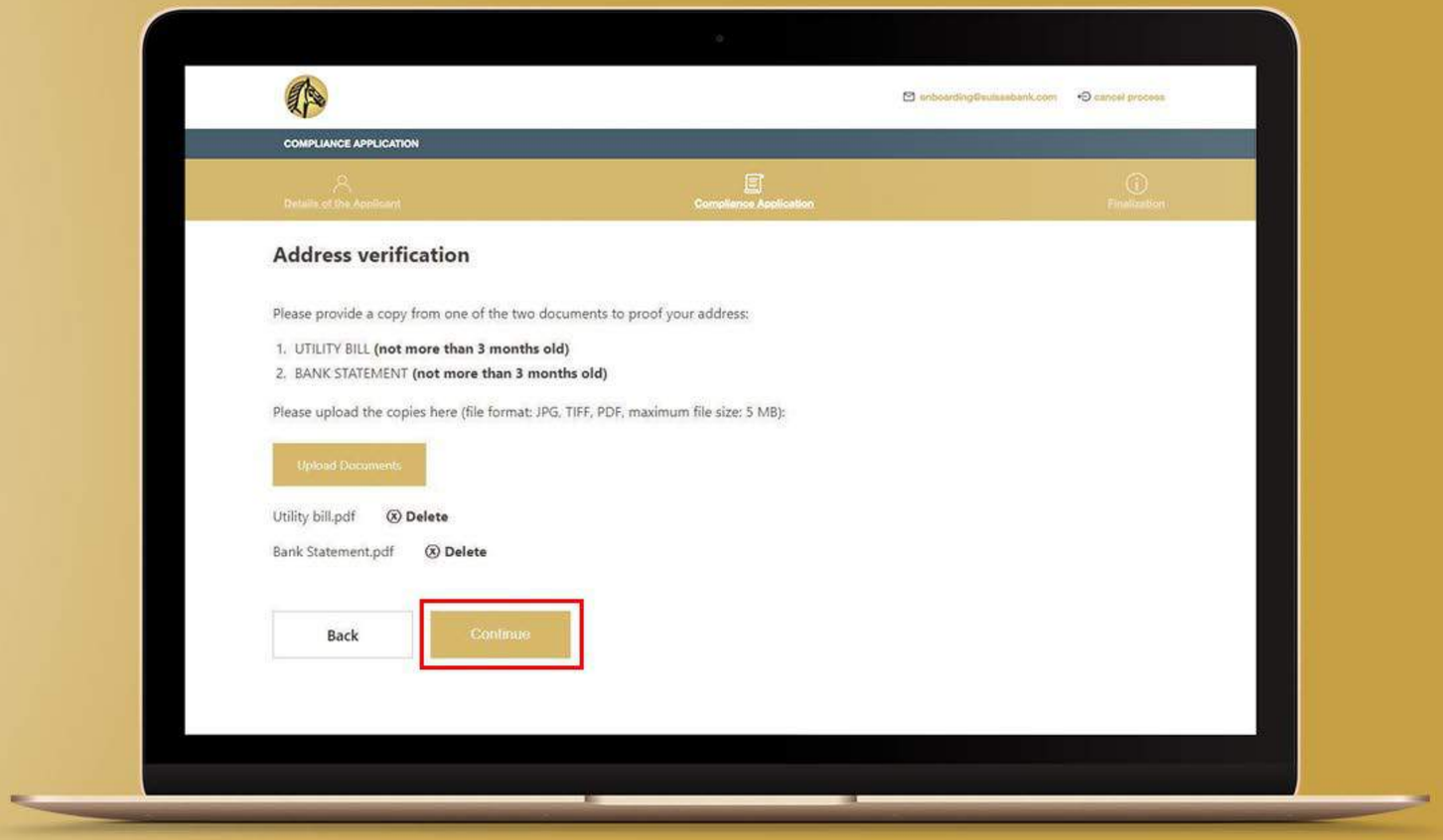
STEP NO. 18

Sometimes the system will ask you to recheck your address. If it is still correct, you will tick the white box saying “I hereby confirm the validity of my address”.



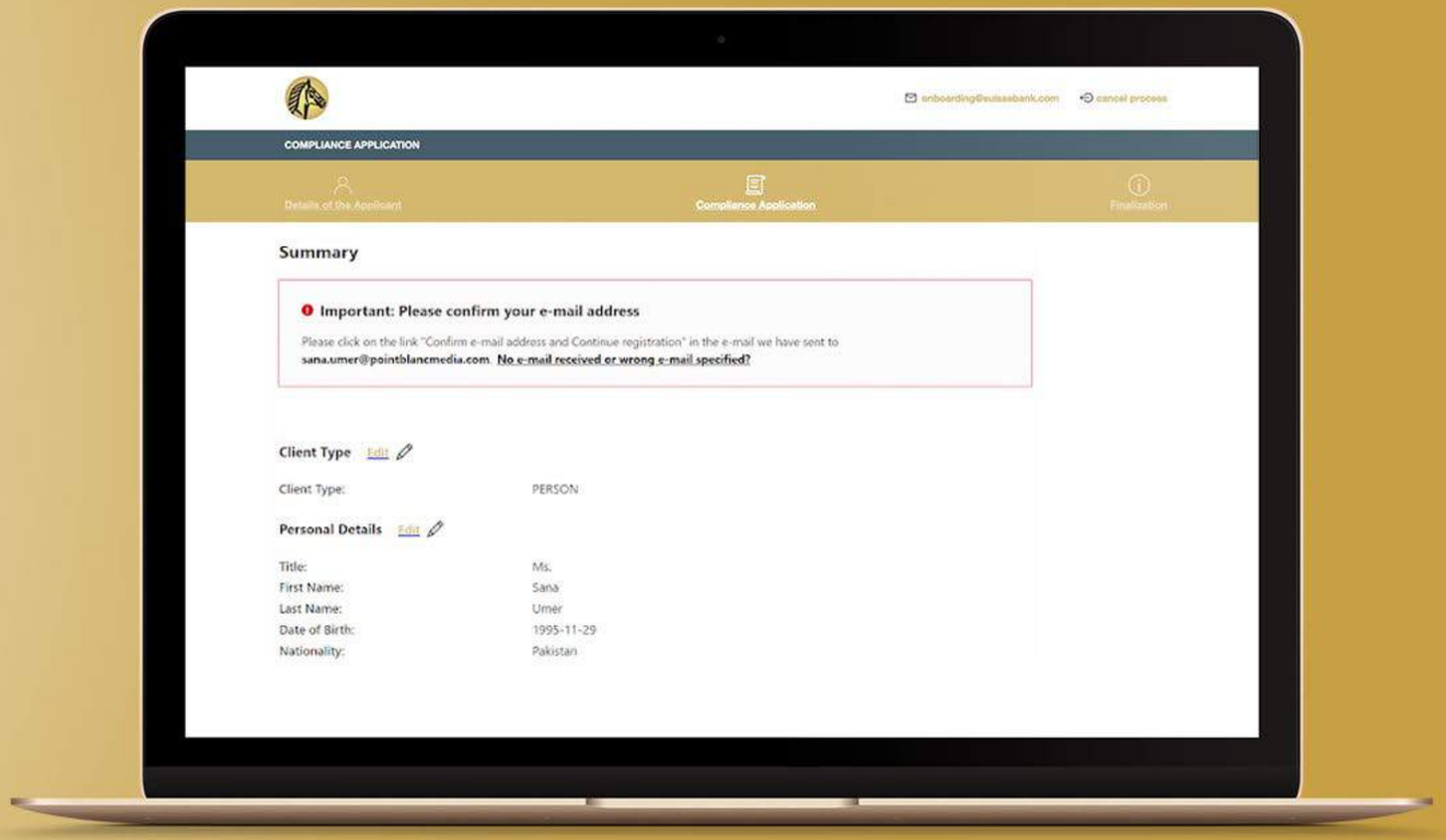
STEP NO. 19

To verify the address, the applicant must provide a copy of the two documents to prove your address and click on “Continue”.



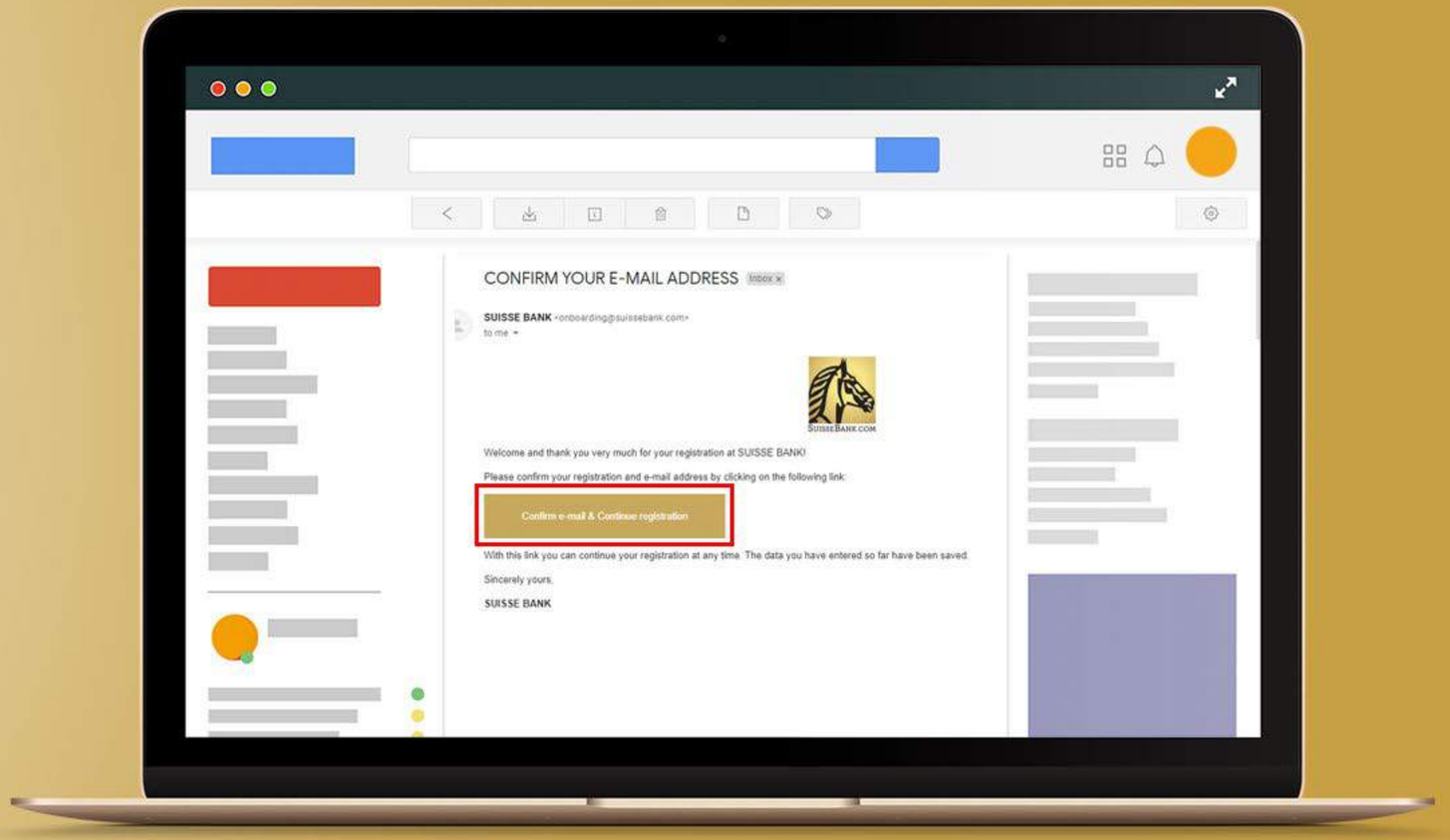
STEP NO. 20

After providing the necessary documents, the system will ask you to confirm your e-mail address on your mailbox. Go to your mailbox.



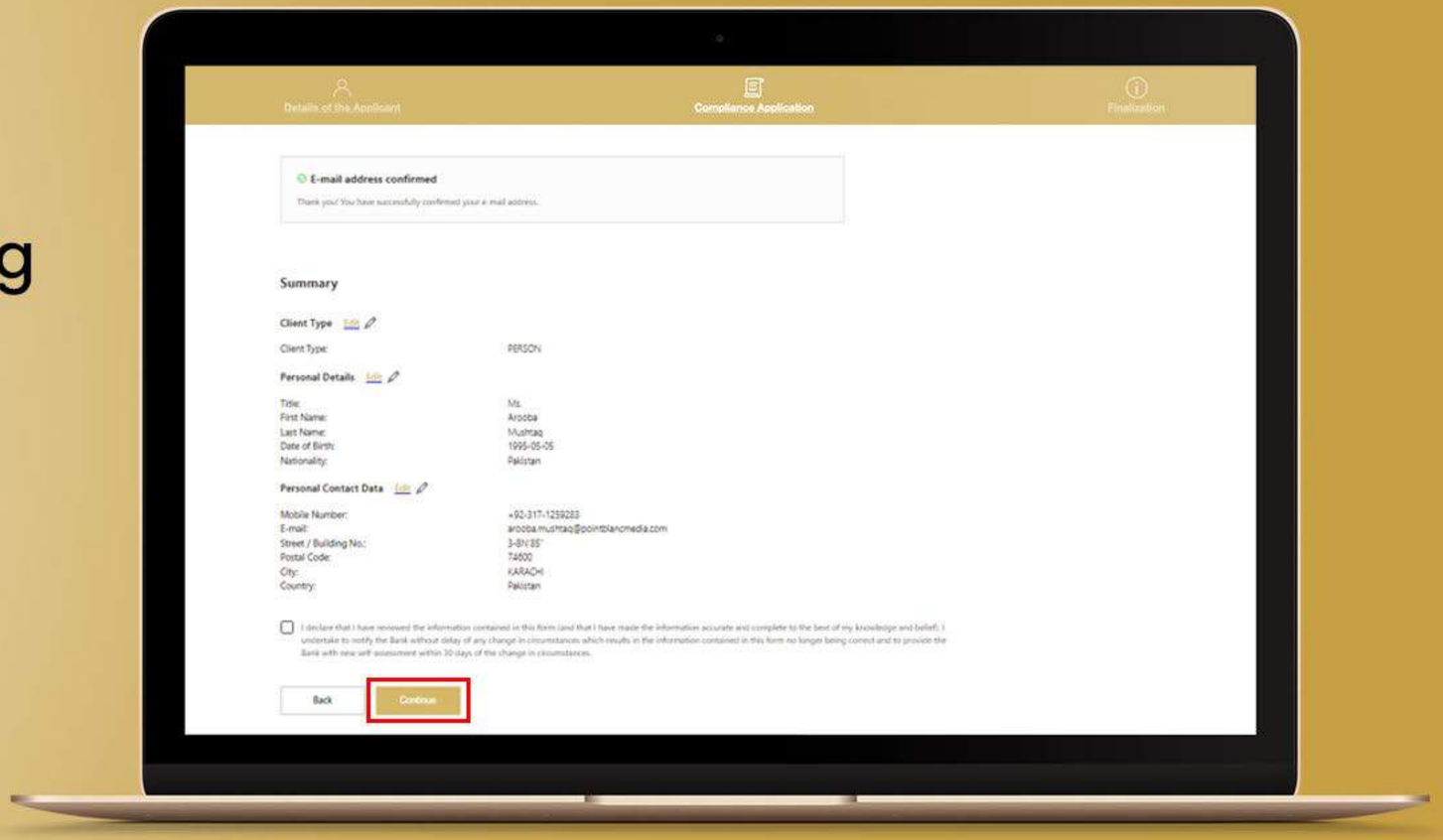
STEP NO. 21

You will get an e-mail that will ask you to validate your address. Click on “Confirm your e-mail address and Continue registration”.



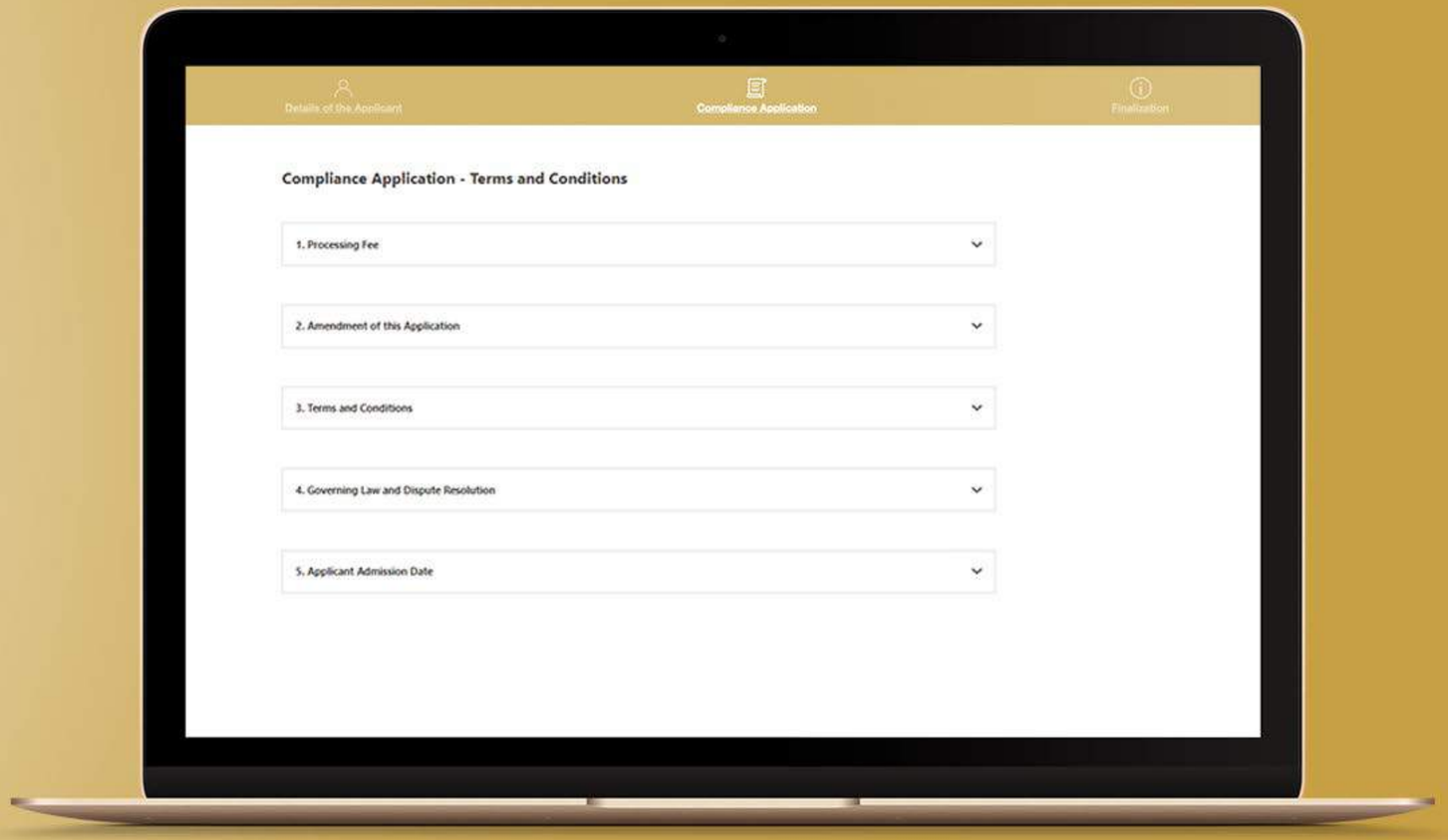
STEP NO. 22

After you click on “Confirm e-mail & Continue registration” the system will directly take you to the onboarding process and show you that your email address is confirmed and the summary of all the information you entered. After reviewing all the information, tick the white box to declare and press “Continue”.



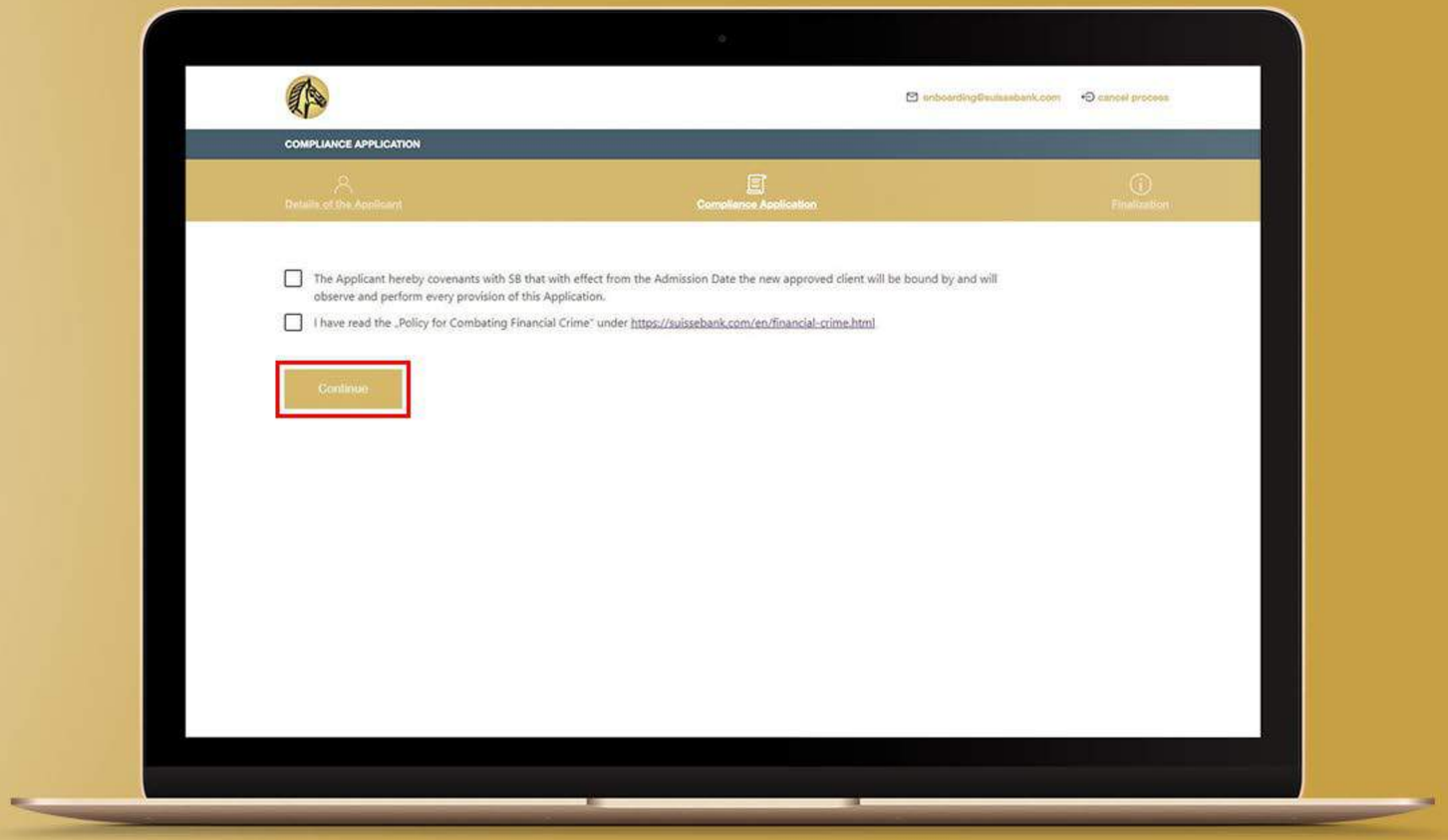
STEP NO. 23

Read all the terms and conditions carefully.



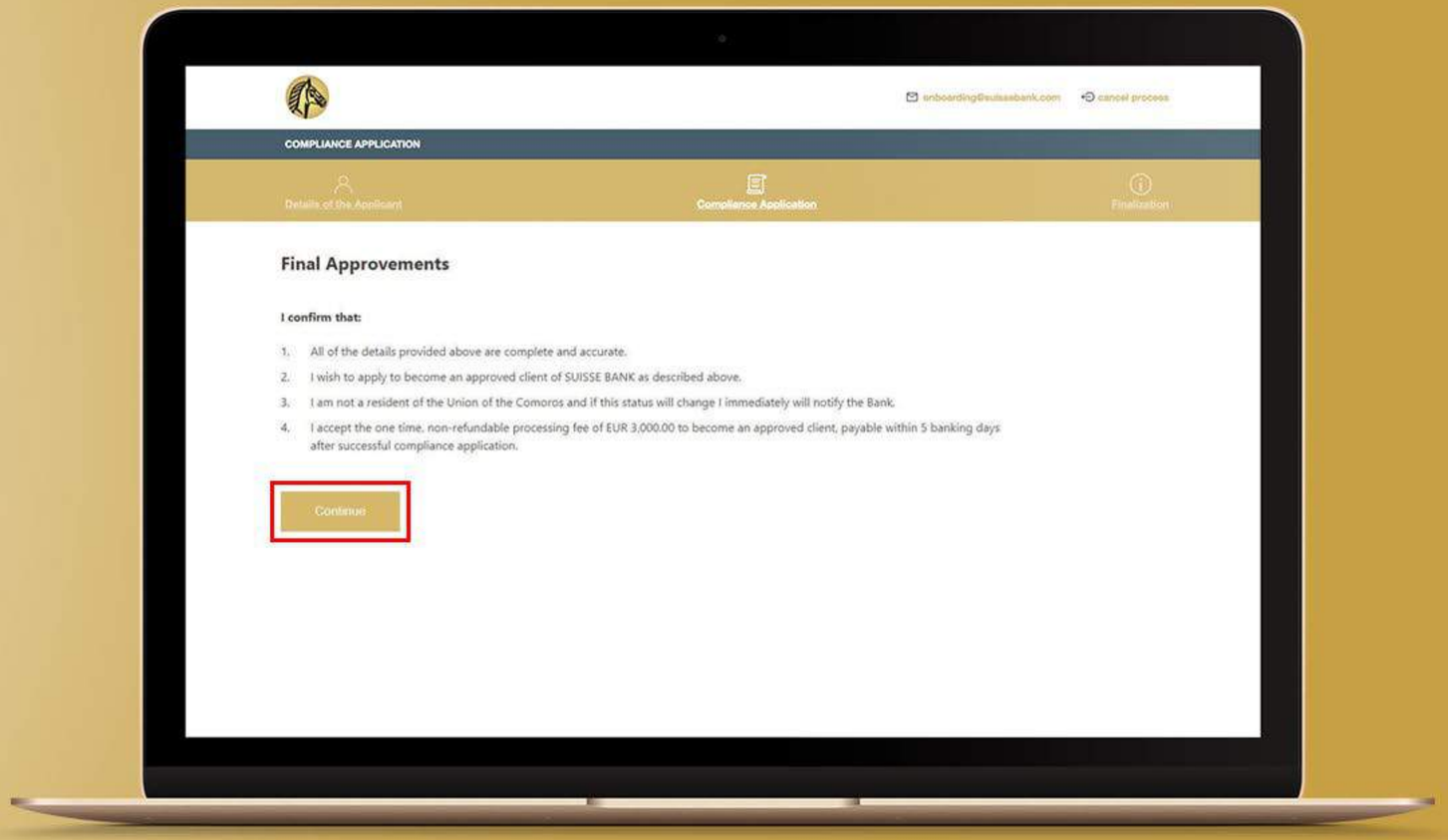
STEP NO. 24

After reading all the terms & conditions, tick the box and press the link to read the policy for combating financial crime. Press “Continue” to reach the final approval.



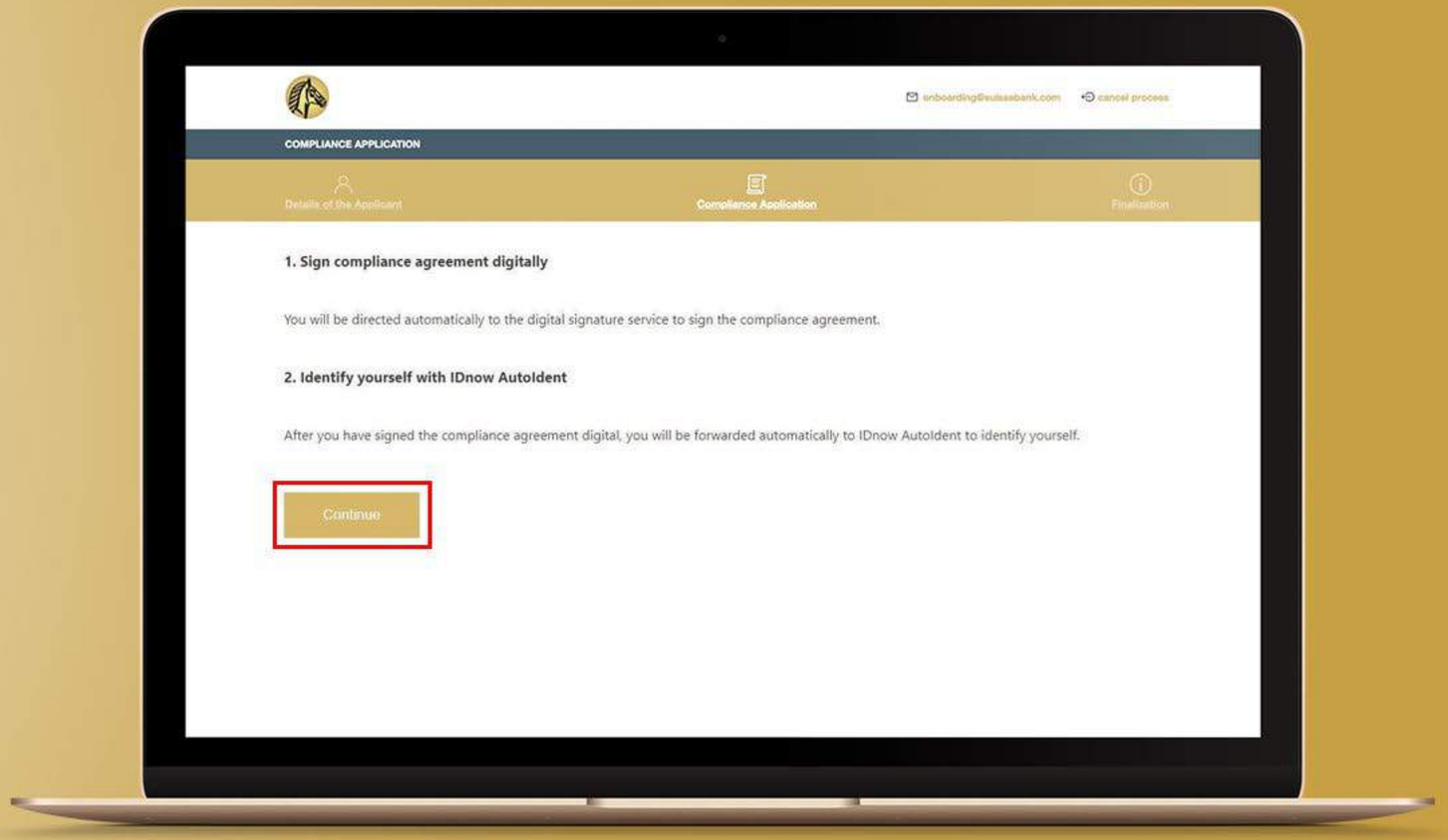
STEP NO. 25

Confirm the Final Approvements and click on “Continue” to proceed.



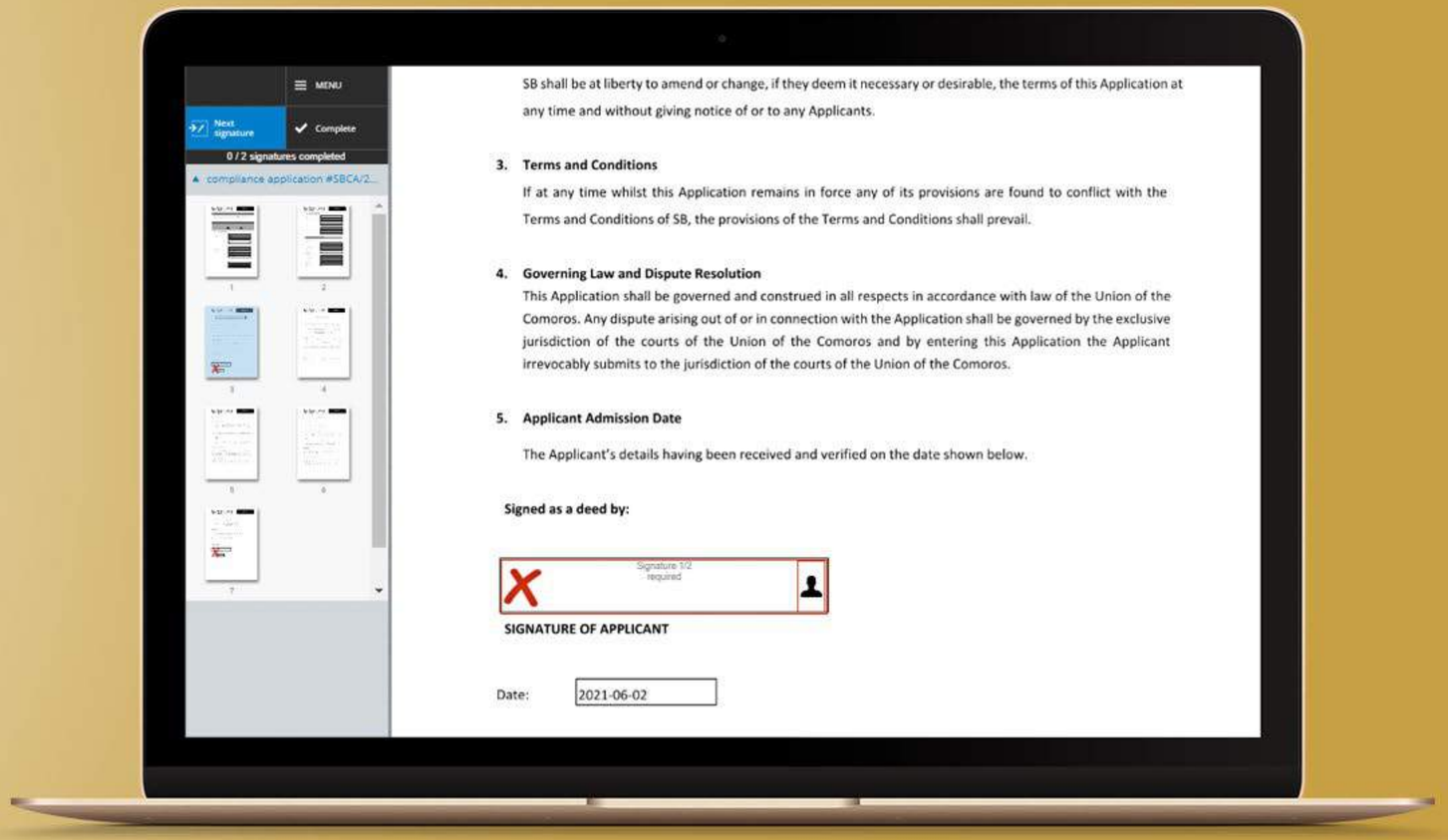
STEP NO. 26

Click on “Continue” and this will automatically direct the applicant to the digital signature service to sign the compliance agreement. After you have signed the compliance agreement digitally, you will be forwarded automatically to IDnow AutoIdent to identify yourself.



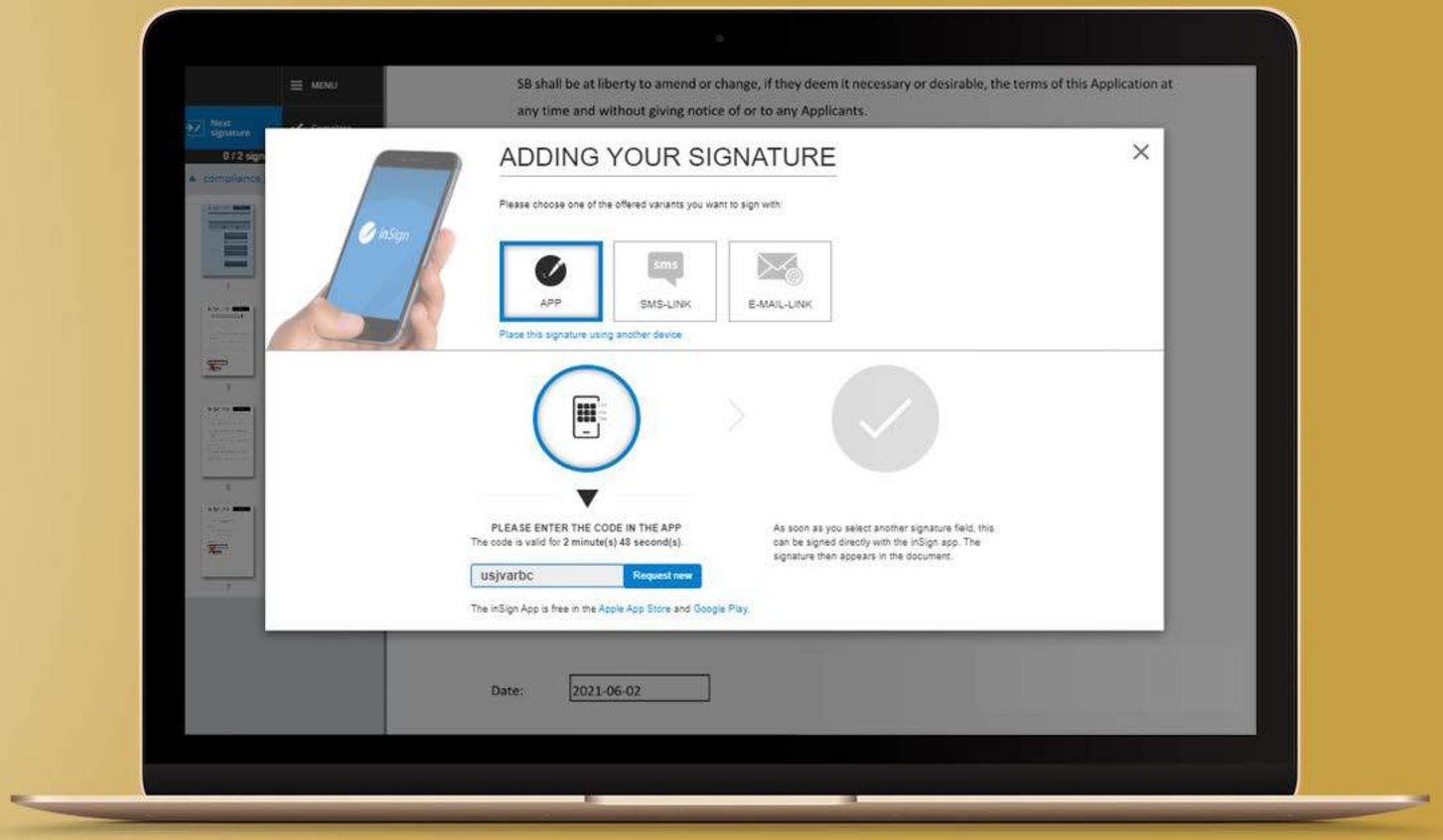
STEP NO. 27

Now the system will take you to the inSign process. Click on the signature box to sign the document.



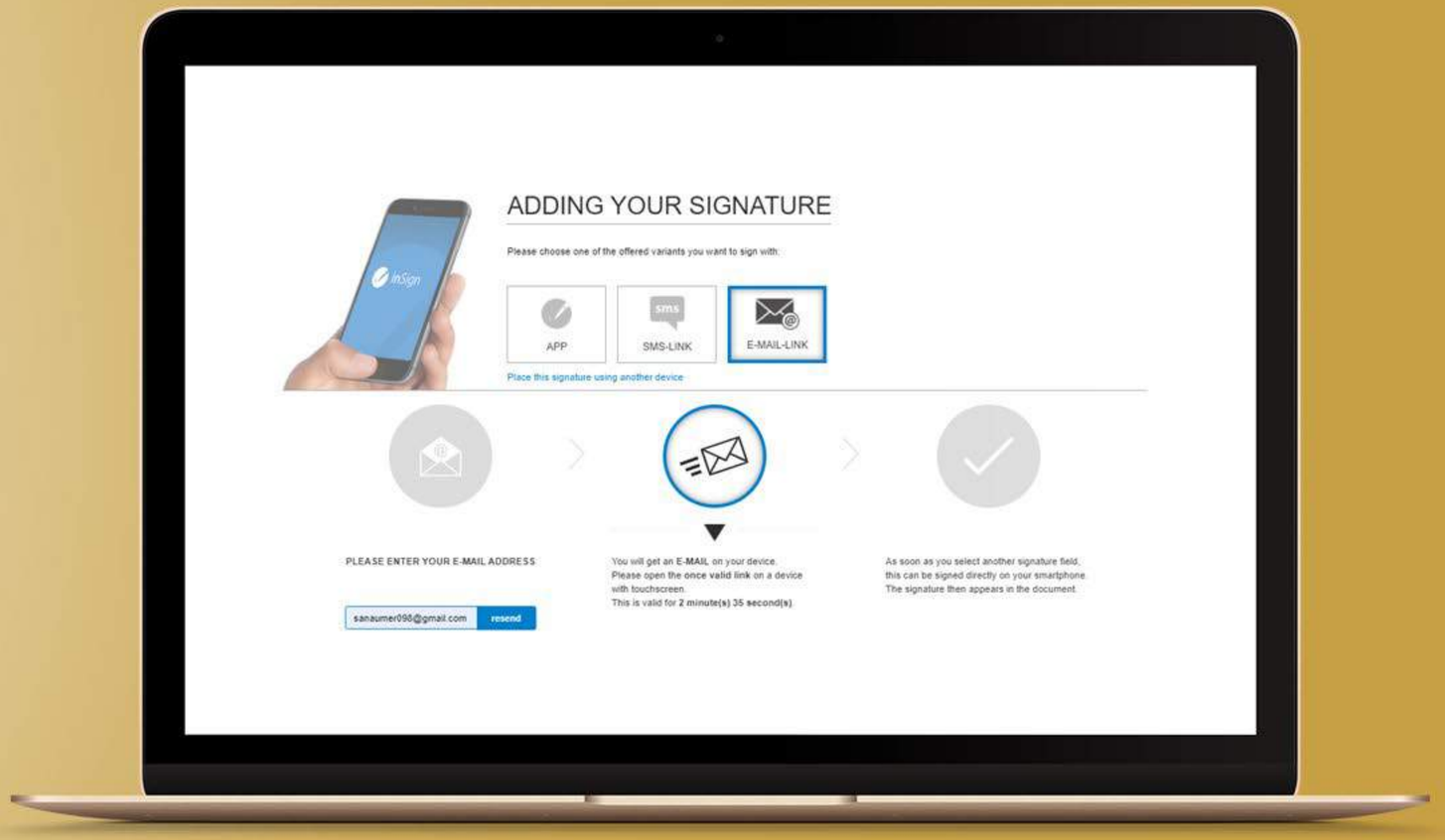
STEP NO. 28

You will get various options to sign the document. Choose one option and proceed.



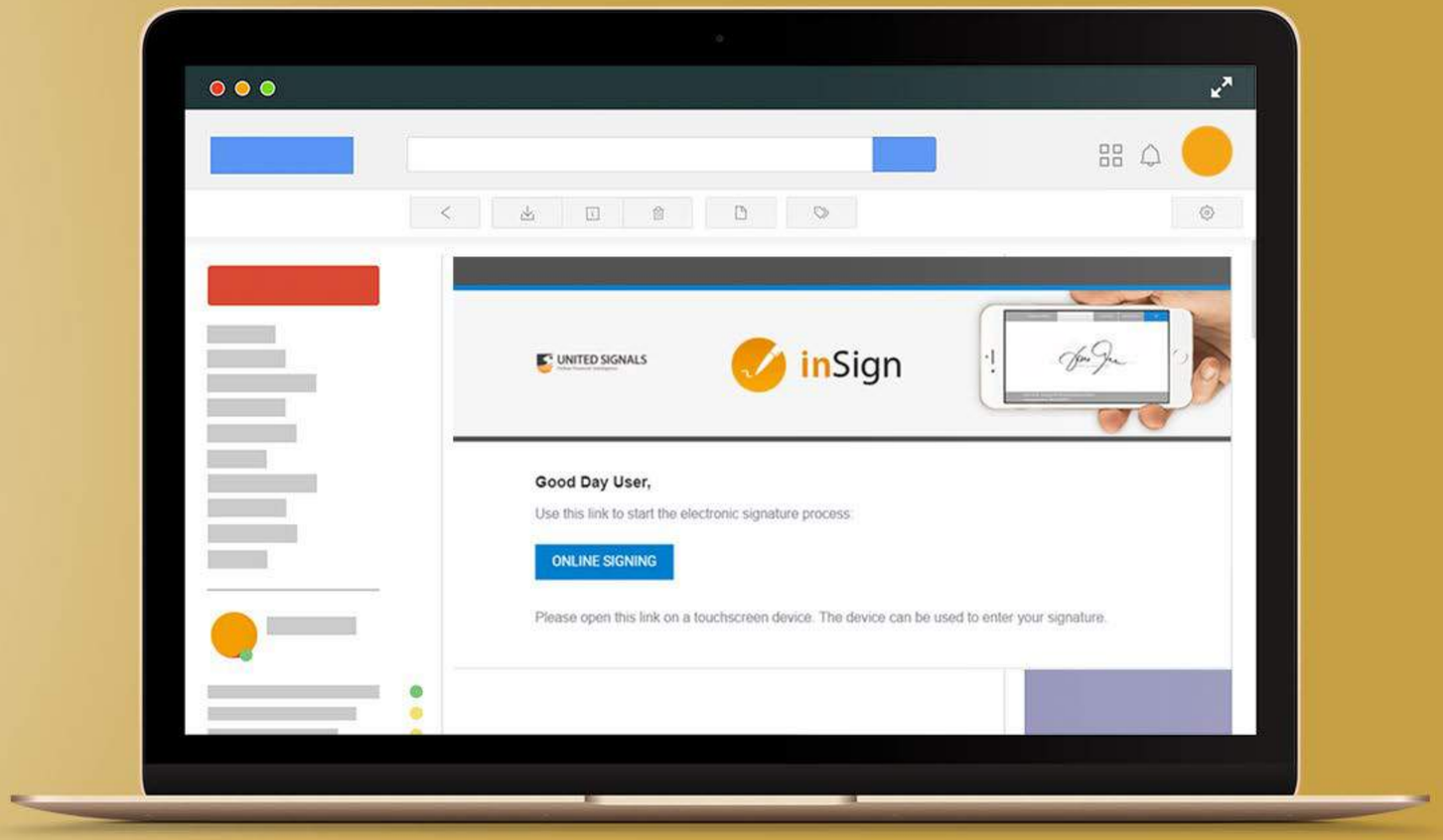
STEP NO. 29

Kindly write your e-mail address in the e-mail box and press send.



STEP NO. 30

You will then receive the online signing link on your e-mail. Go to your mailbox and press on “online signing” to continue with the online signing process.

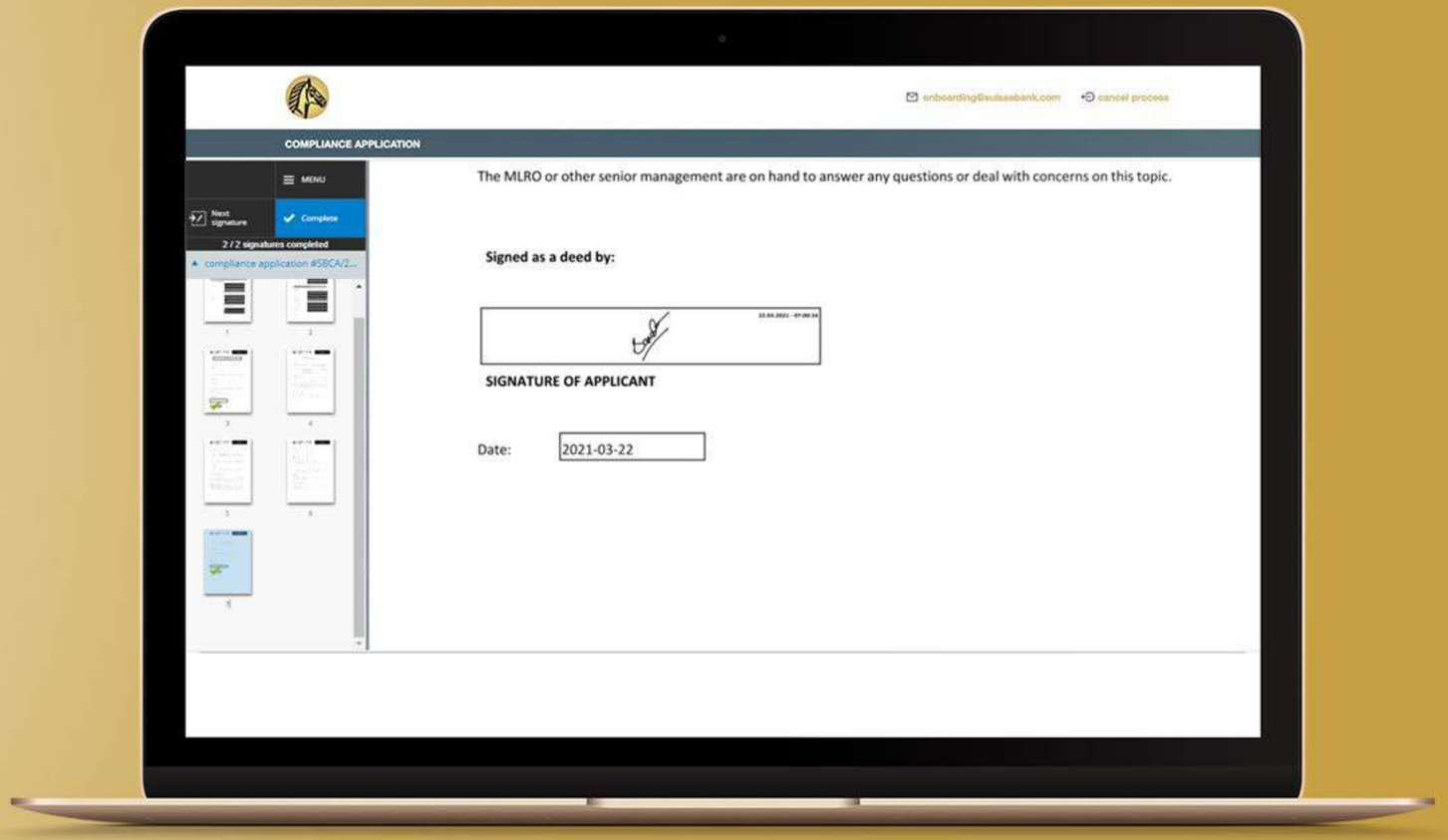


STEP NO. 31

Kindly place your signature on the white area and click on “OK”.

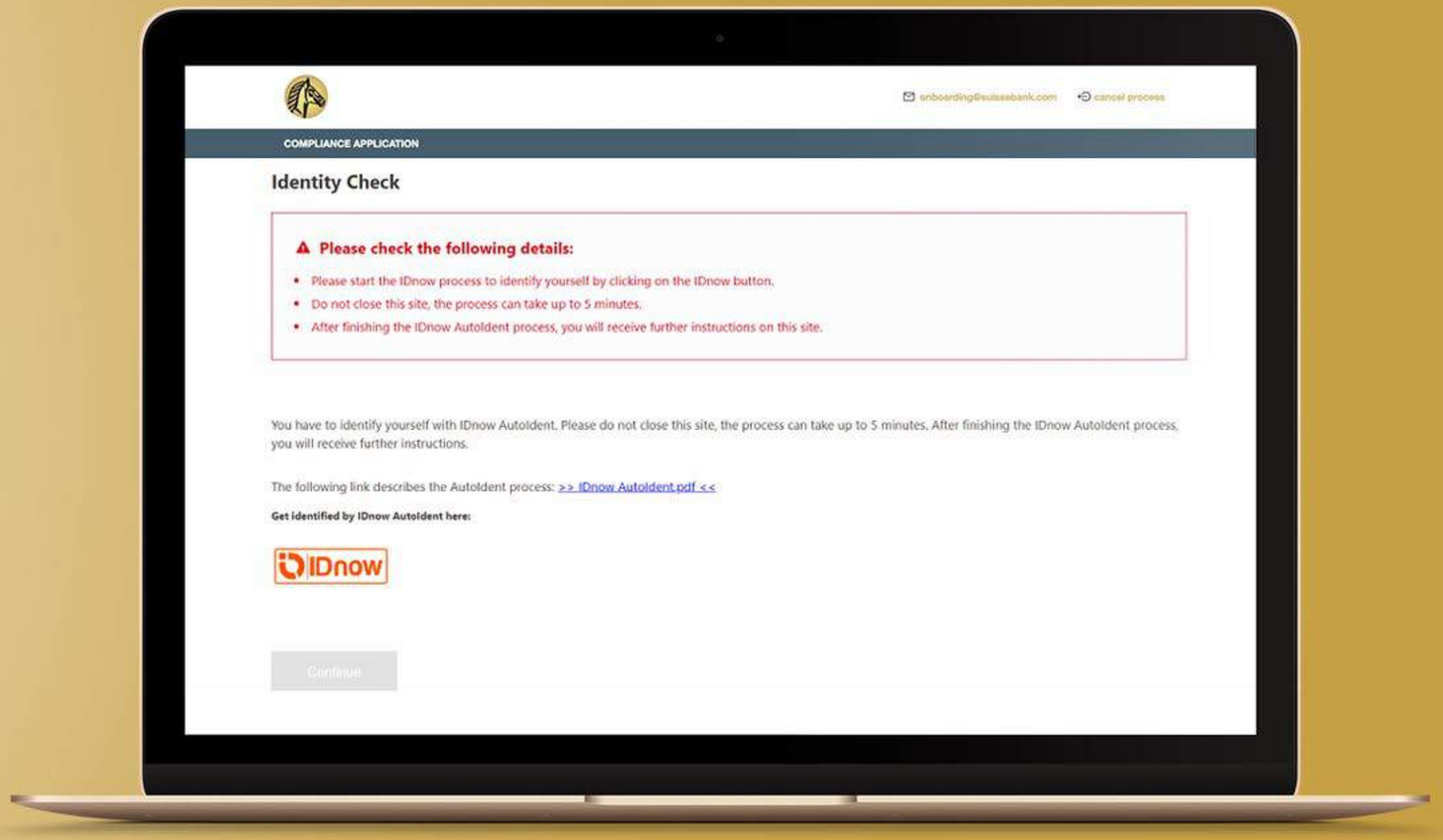
STEP NO. 32

You will have to sign on two boxes and the document will show your sign like this shown in the picture below.



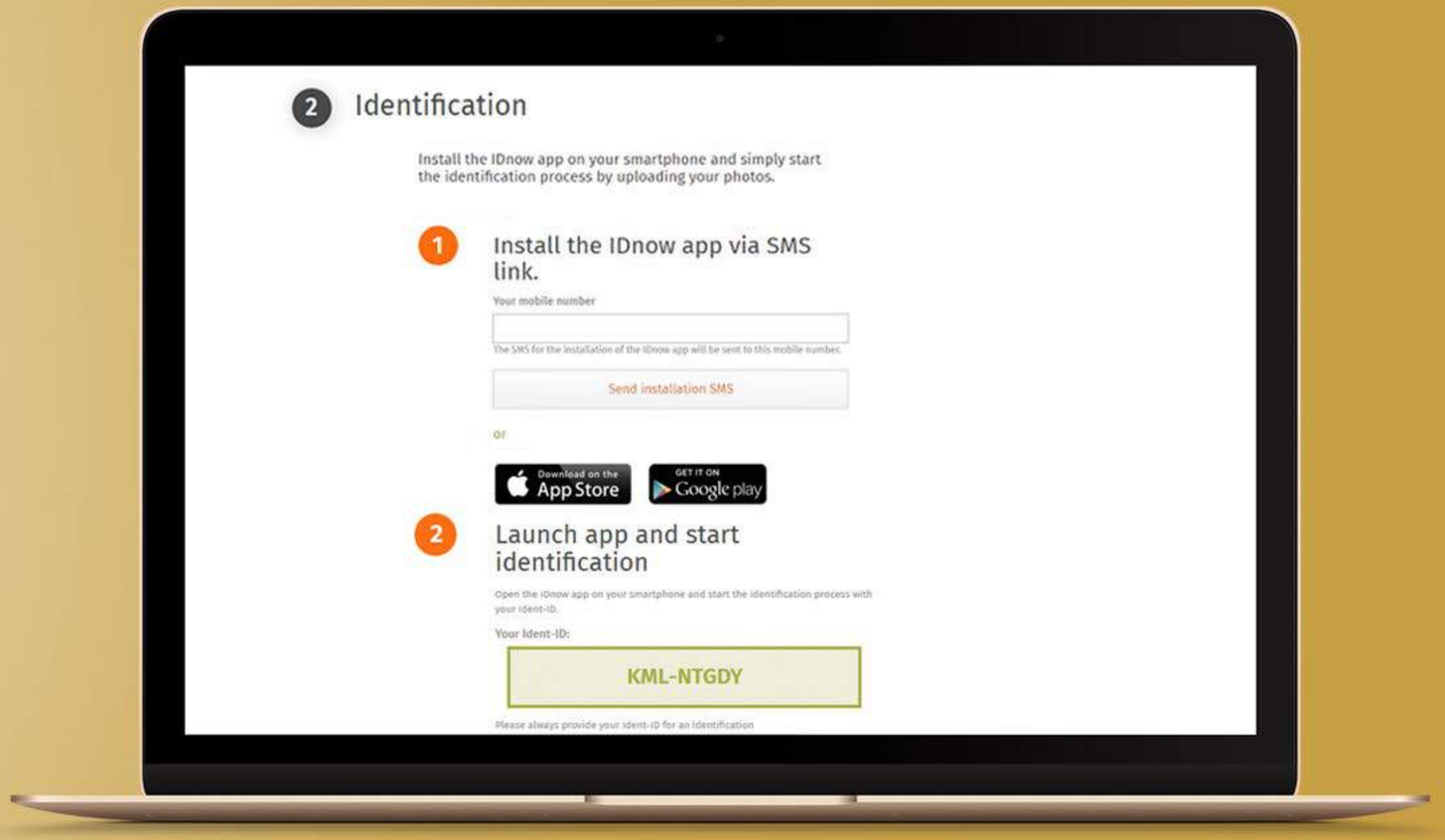
STEP NO. 33

After getting done with the inSign process, the system will further take you to the IDnow process.



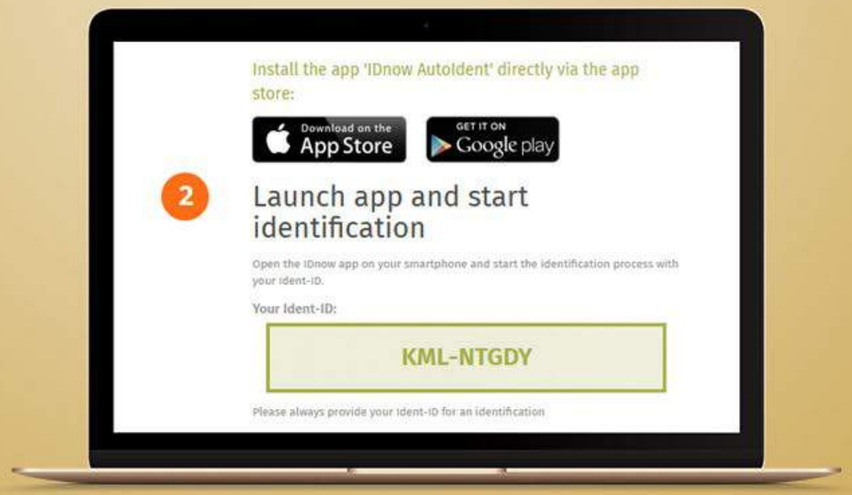
STEP NO. 34

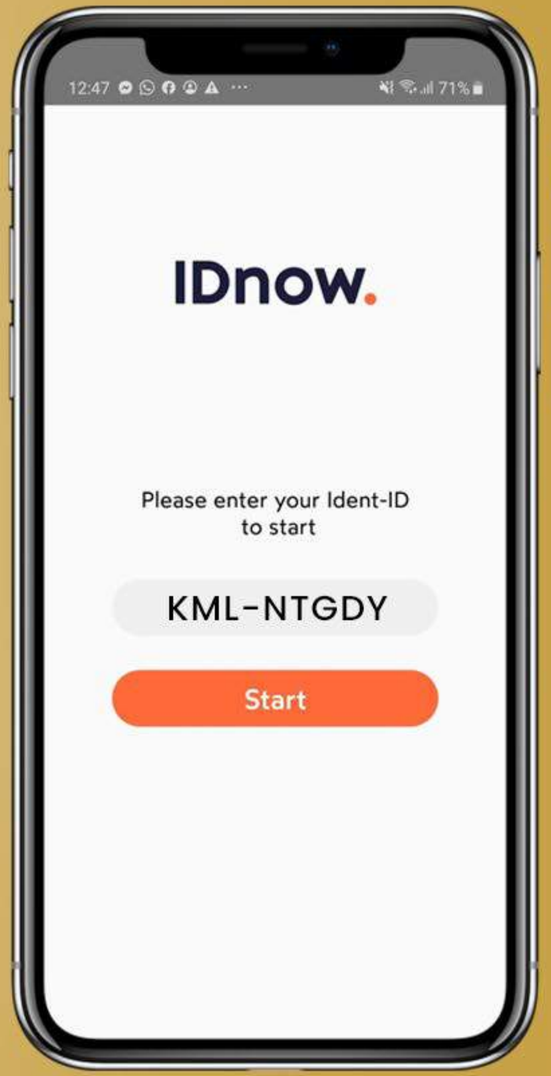
Go to the next page and install the IDnow application on your phone to start the identification process.

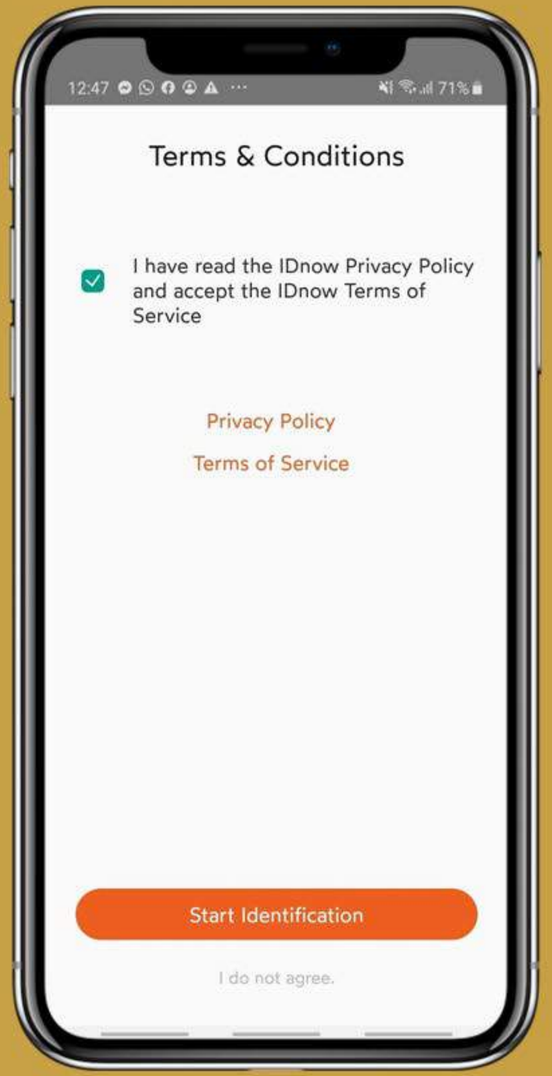


STEP NO. 35

After you install the IDnow application, you will get a code i.e. Ident-ID on the website. Write that code on the IDnow application on your phone and proceed.

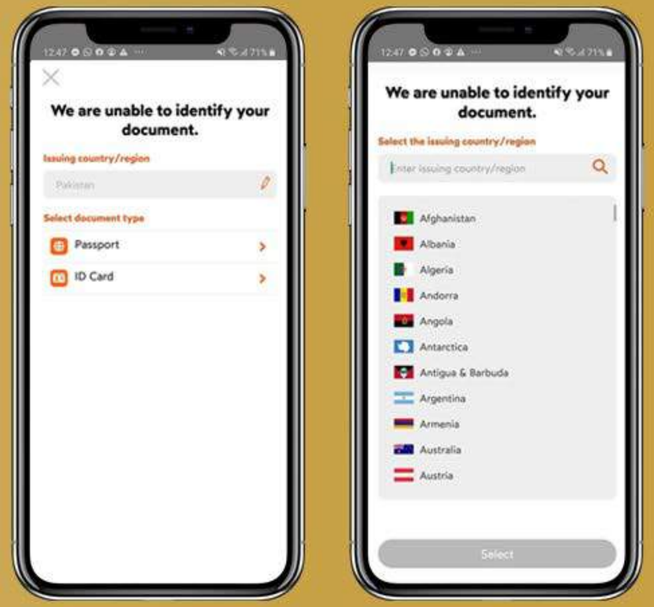






STEP NO. 36

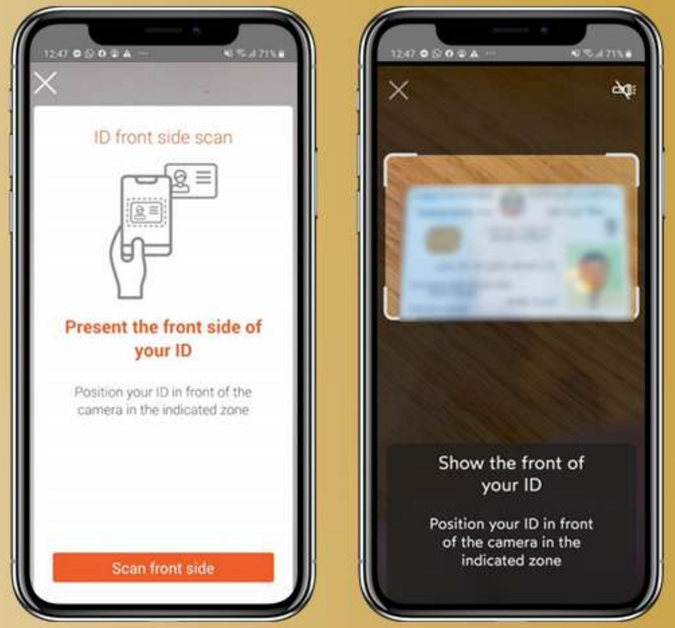
After verifying, it will ask you to have your ID card or passport document available.



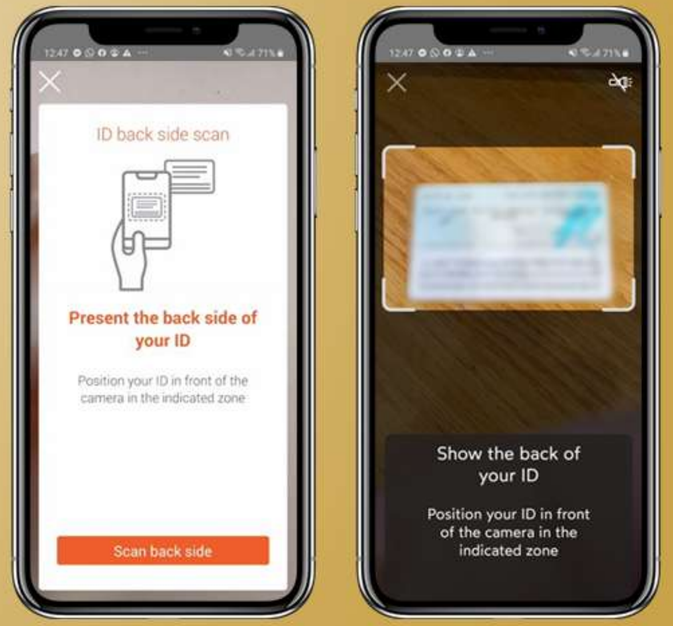
Before the documents, your country name will be asked & you will have to choose the document you're willing to upload out of passport and id card.

STEP NO. 37

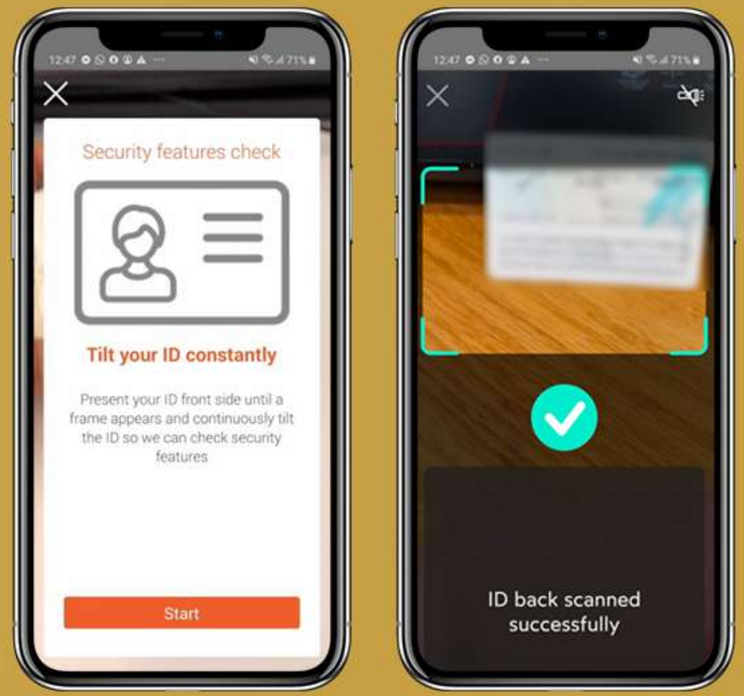
You will have to show the front side of your ID card or passport and click on scan front side.



Turn it and show the back side of your ID card or passport and click on scan back side.

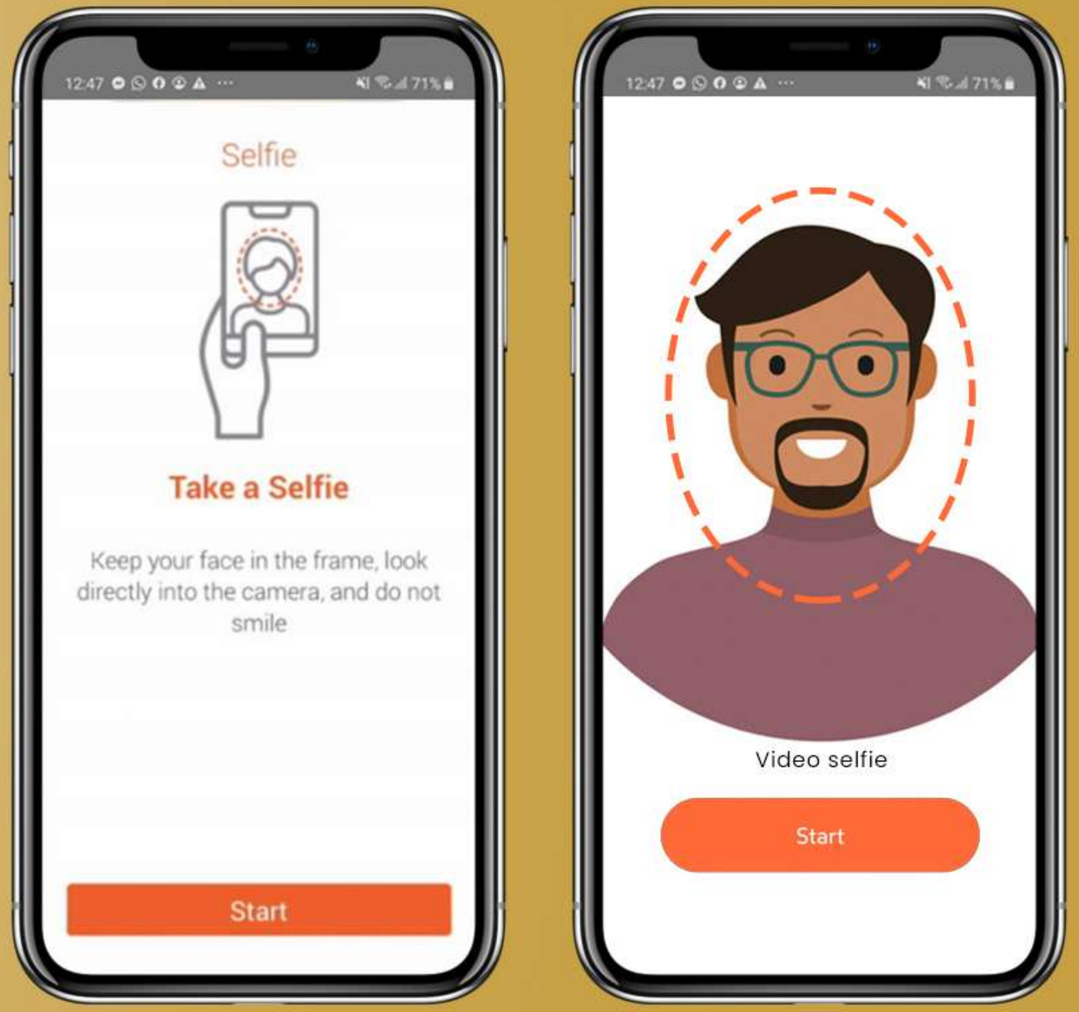


Keep tilting the document until it is scanned completely.



STEP NO. 38

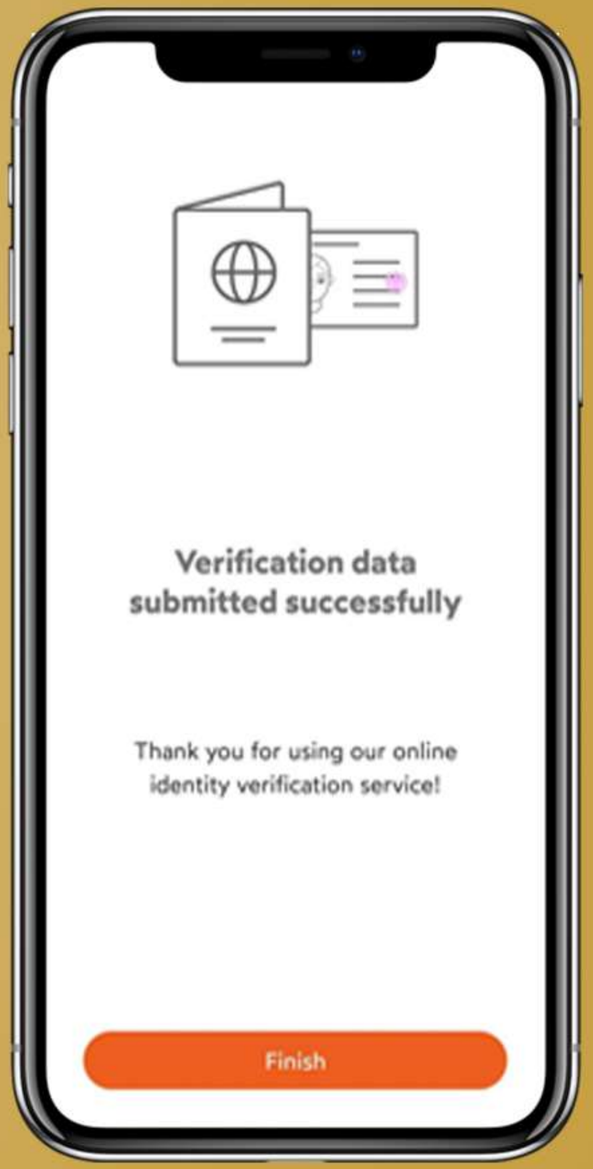
After verifying the available document, it will ask you to position your face in the frame for a video selfie. Stay still, do not smile and look directly to the camera for proper verification.



STEP NO. 39

Click on “Finish” and your IDnow process is completed.

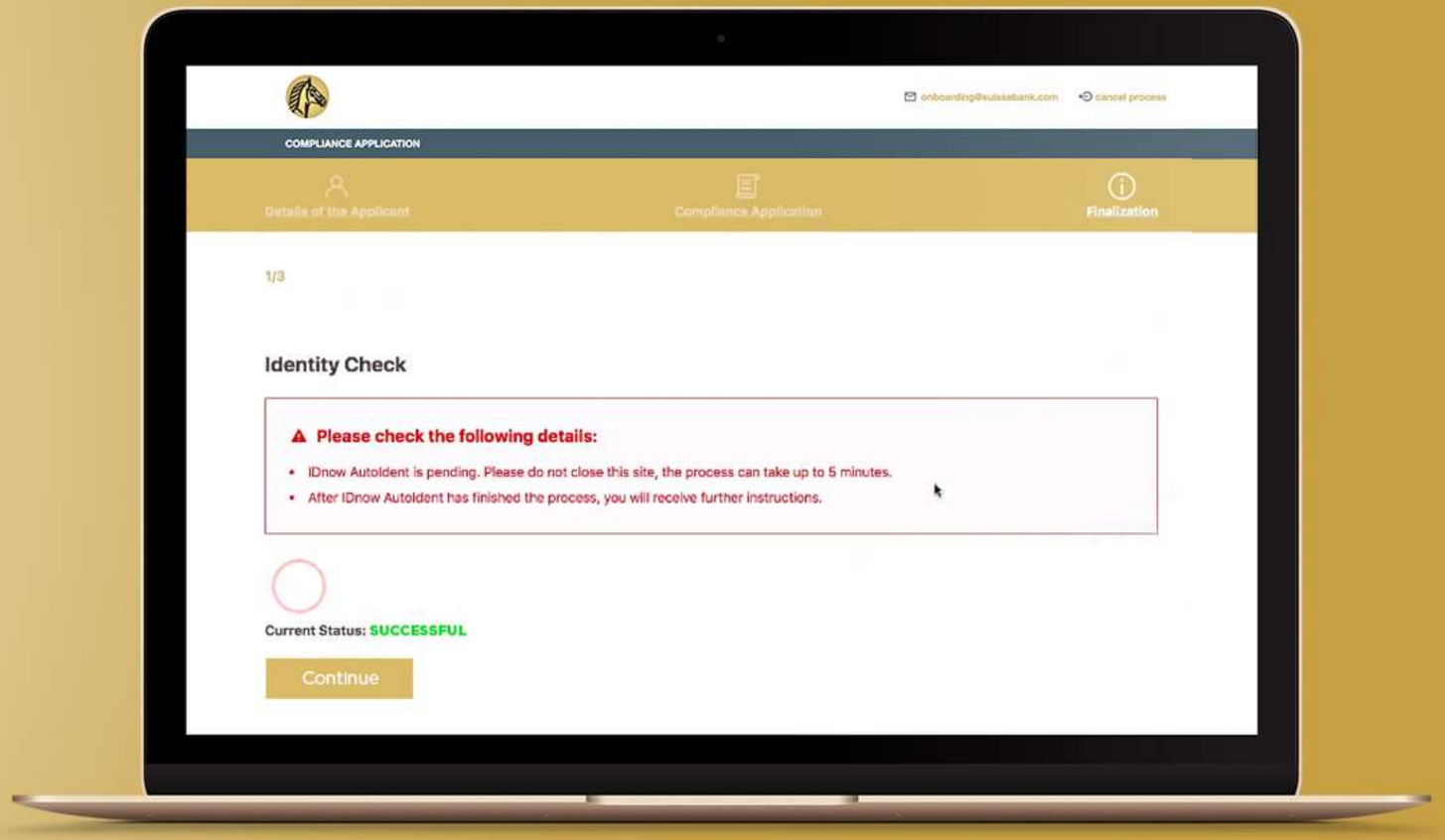
After submitting your documents, it will inform you about verification and you will go to the onboarding page again.



But your onboarding process is still incomplete, so go back to the webpage of the **onboarding.suissebank.com** process and proceed with further steps.

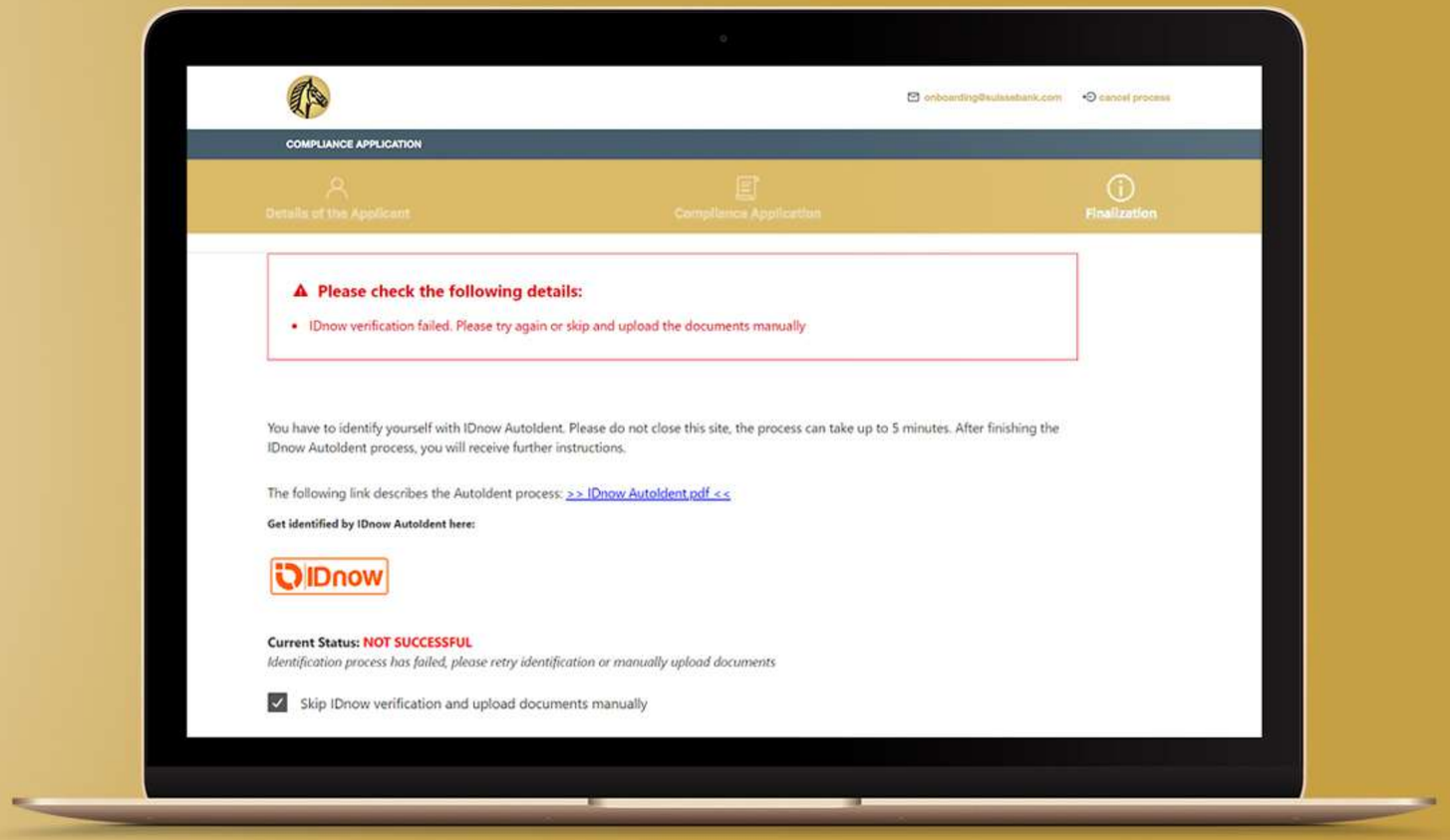
STEP NO. 40

After all the verification & IDnow process which can take up to 5 minutes, your current status will show “successful”. Press “Continue” to proceed.



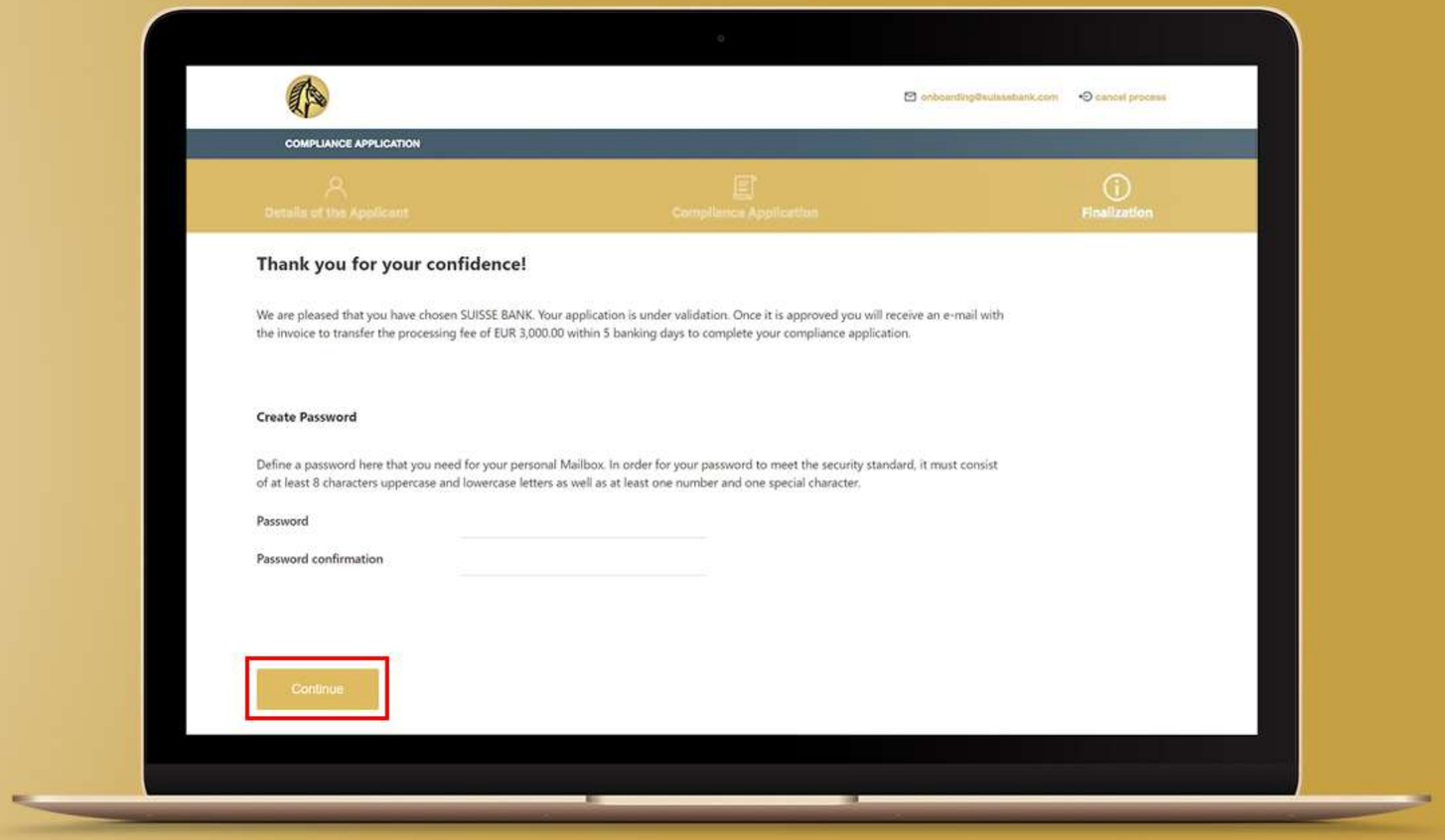
STEP NO. 41

For some reason, if your IDnow process is unsuccessful, you will get the option to try it one more time or to skip IDnow verification and upload the documents manually.



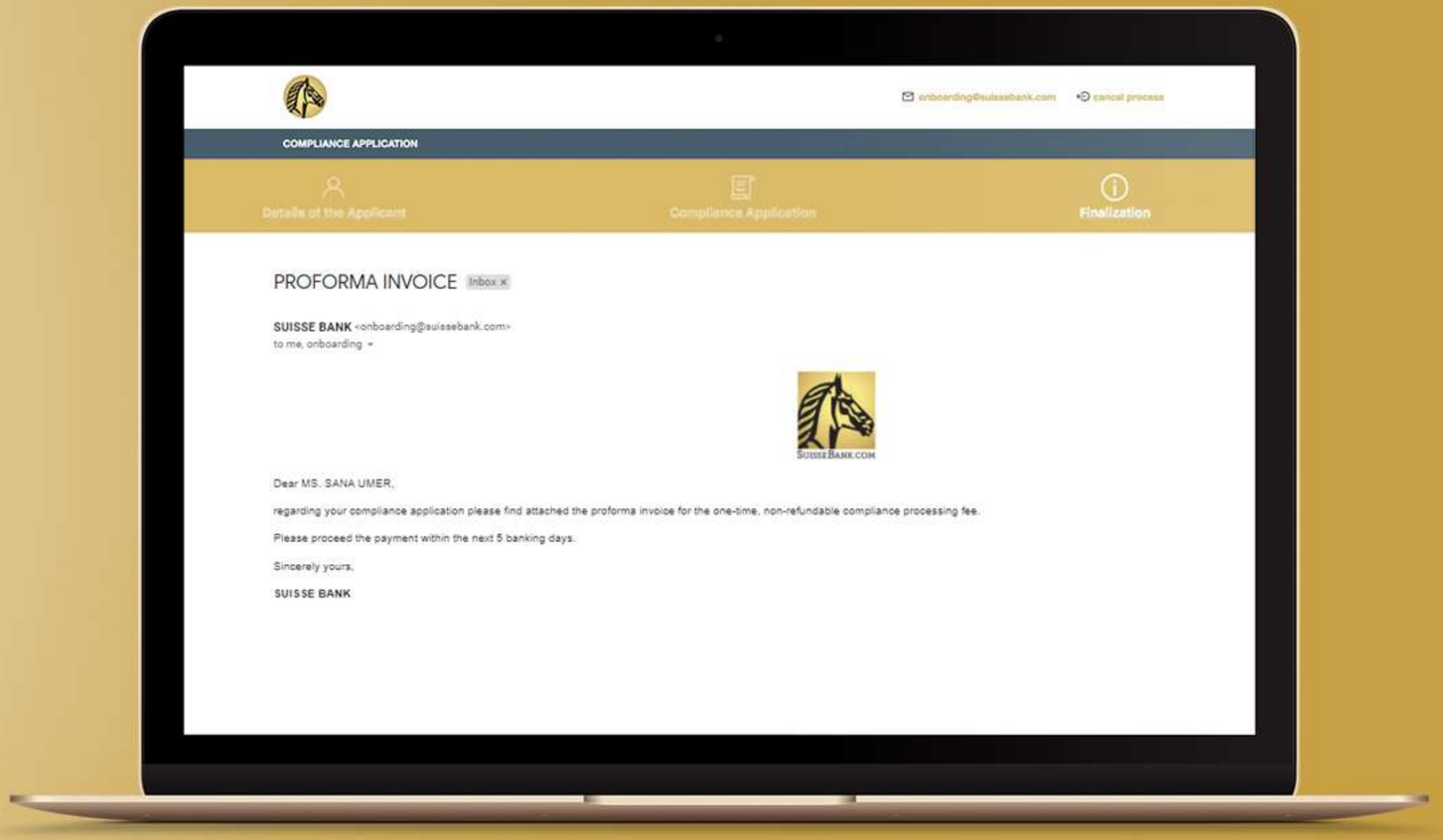
STEP NO. 42

After uploading all the documents, you will have to create a password for your Suisse Bank mailbox and press “Continue”.



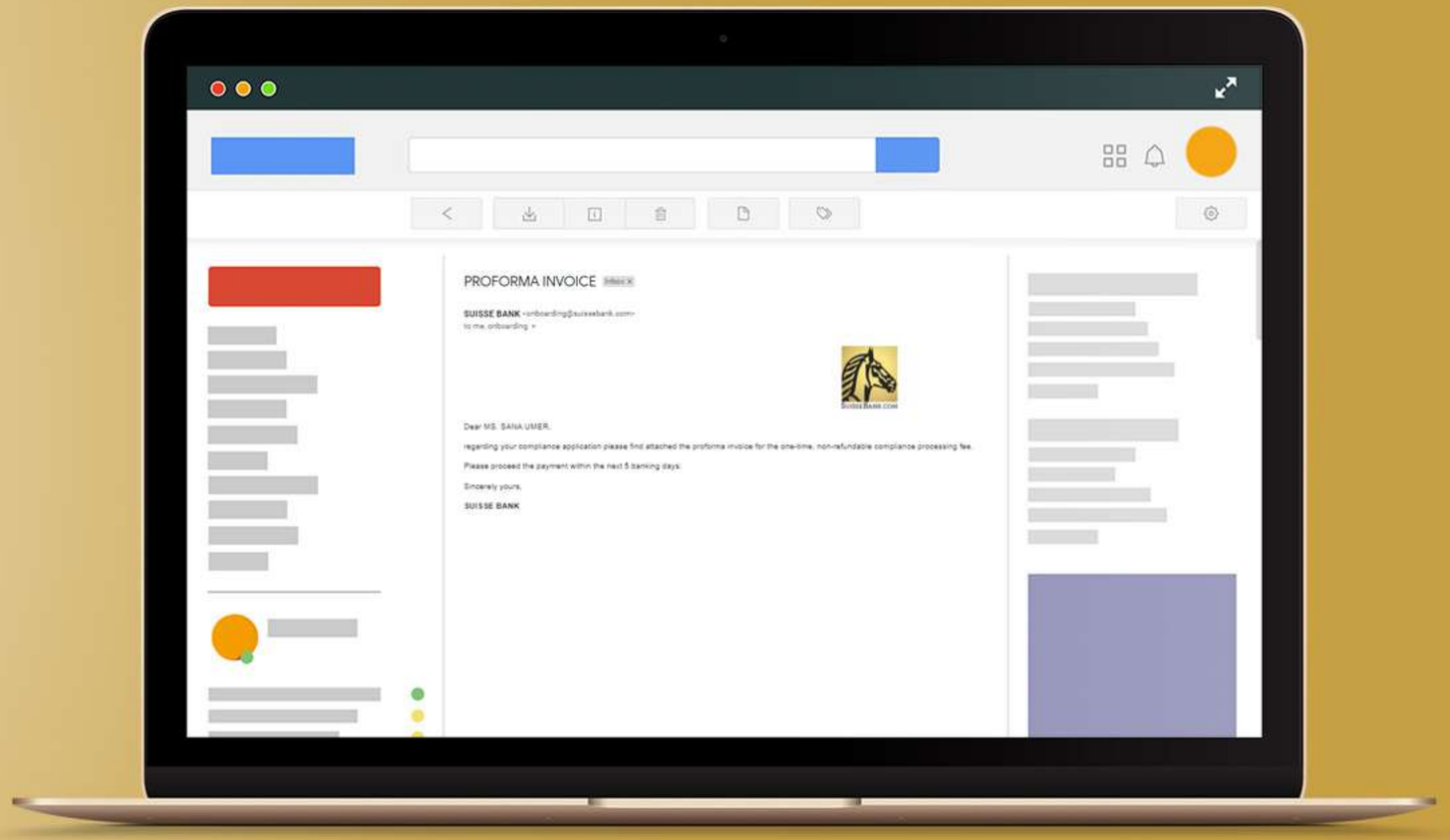
STEP NO. 43

You will finally then receive an email of the Proforma Invoice for the onboarding fee of 3000 Euro.



STEP NO. 44

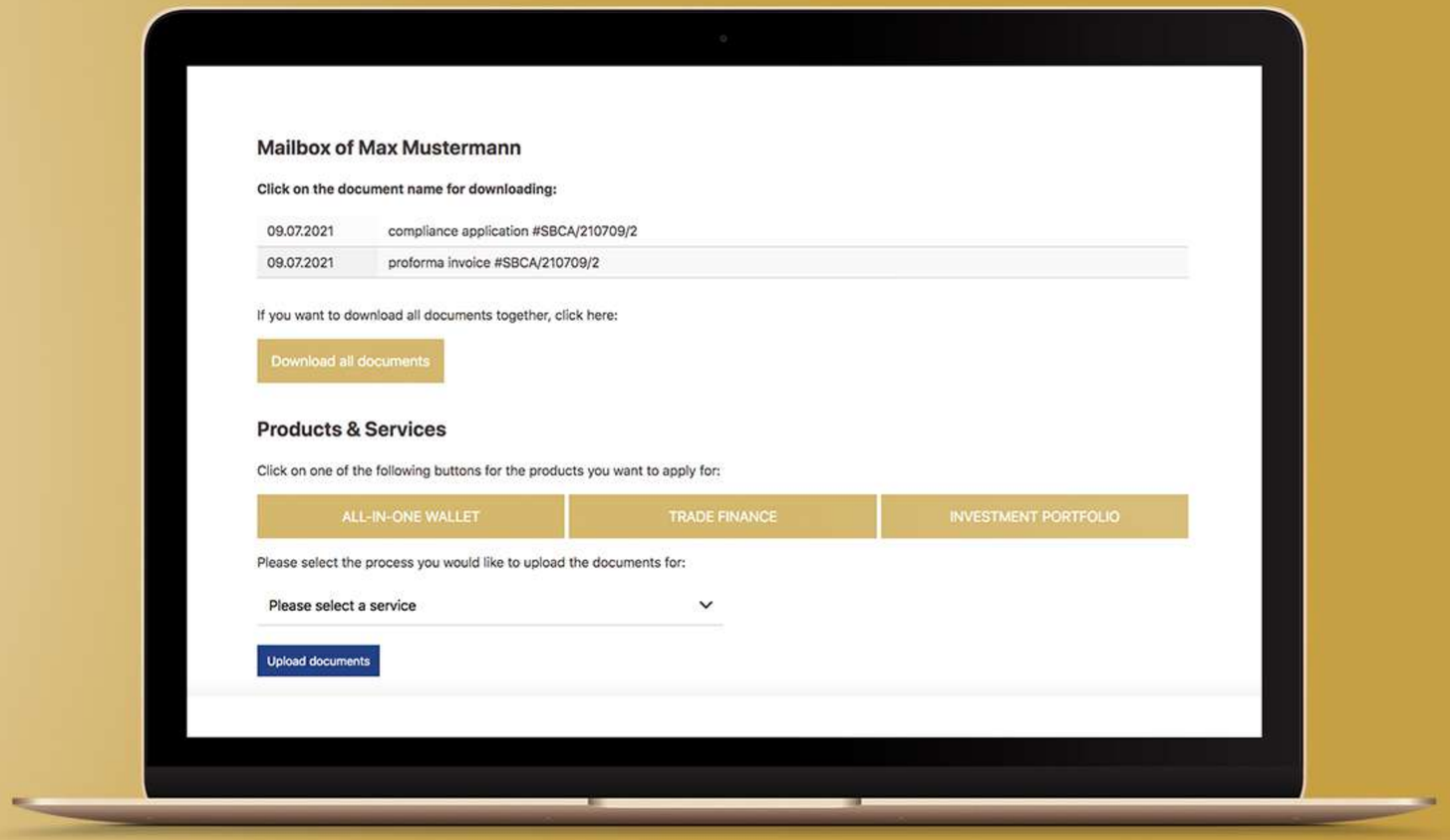
After making the payment you will officially be an approved client of Suisse Bank.



STEP NO. 45

Enjoy all the perks of our products & services via your mailbox. More than just banking.

Get started!



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